

Wrockwardine Parish Council

Minutes of the Full Parish Council Meeting held on Wednesday 8th April 2026 at Admaston House Community Centre at 7.30p.m

Present:

Cllr P Cooper (Chairman)
Cllr P Bevis
Cllr R Eade
Cllr J Savage
Cllr G Thomas
Cllr K Tonks

In Attendance:

J Hancox (Clerk)

26/59 Welcome

The Chairman welcomed everyone to the meeting.

26/60 Apologies for absence

Cllr E Ballantyne - Personal
K Ballantyne – Personal
Cllr P Davis – Personal
Cllr S Parr – Work related

26/61 Declaration of Interests & Dispensations

- a) Pecuniary – None declared
- b) Personal – None declared

26/62 Public Session

There were no members of the public present.

26/63 Police & PCSO

No police representation present.
Cllr Tonks gave an update on speed monitoring in Admaston .

26/64 To confirm and agree the Minutes of the Previous Meeting

It was **RESOLVED** to confirm and sign the Minutes of the Council Meeting held on Wednesday 11th March 2026. [Proposer: Cllr Eade; Seconder: Cllr Cooper; Vote: All that were present previously]

26/65 Borough Councillor's Reports

Borough Cllr Tonks updated on:

- Concerns raised at the sessions arranged regarding the Local Plan
- Zebra crossing in Admaston and the delay in repainting, delayed because of an ongoing enforcement issue nearby
- The cost of raising the crossing would be considerable due to drainage etc, but a cost has been requested anyway
- Camera removed at Pemberton Road carpark has resulted in continuing anti-social behaviour

Borough Councillor Thomas updated on:

- Drainage at the bridge at Allscott
- Potholes and lack of repair and when they are its insufficient

26/66 Planning

1. Permissions & Refusals

The following applications were noted:

TWC/2026/0014	Oak House, 26 Bratton Road, Bratton	Erection of 2no. outbuildings *Amended plans received*	Full Granted
TWC/2025/0548	7 Pemberton Rd, Admaston	Change of use of a dwelling house (Use Class C3) to a small children’s residential care facility (Use Class C2) & creation of a driveway *Amended plans & additional information received*	Full Granted

2. New Applications

The following applications were **RESOLVED**:

TWC/2026/0211	Tiddicross House, Charlton	Erection of a single storey link extension from existing dwelling to existing barn	No Comment
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TWC/2026/0155 9 Admaston Spa, Admaston – Change of use of a dwelling house (Use Class C3) to a residential institution for up to 2no. children aged 8 to 18 years old (Use Class C2)

Object on the following grounds:

It does not consider this to be appropriate use of a property in a residential area. The Parish Council also understands that the property is already being used as a care facility, despite this not being a retrospective application, and that nuisance is being caused to the neighbours and that there has been an increase in traffic due to carers and visitors which is exacerbating parking and visibility issues in this cul-de-sac.

3. Applications received after the agenda was circulated

None received.

26/67 Finance

a. Final Accounts Paid & Bank Reconciliation for March 2026

The details were noted and **RESOLVED**.

b. Accounts to Date for Payment April 2026

The accounts were **RESOLVED** for payment. Cllr Tonks and Cllr Cooper to authorise.

[Proposer: Cllr Tonks; Seconder: Cllr Bevis; Vote: All]

c. End of Year Accounts – These were received and noted (Appendix 1).

d. External Audit – It was noted that the Parish Council was part of the 5% of councils selected to complete an intermediate review as part of the submission for this year and that this would involve additional work for the Clerk.

26/68 Traffic Matters

Cllr Cooper provided a written and a verbal n update (Appendix 2) which was received and noted.

26/69 Allscott Allotments

a. Update – A written update was provided (Appendix 3).

b. Tenancy condition breach – It was determined that the breach of an 8ft x 6ft shed erected on a plot was a tenancy condition breach and all sheds/buildings needed to be a maximum of 6ft x 4ft and the size would therefore need reducing.

26/70 Parish Update - The details were noted (Appendix 4).

26/71 SID Statistics – The details were noted and there were no comments (Appendix 5).

26/72 Grant Applications – None received

26/73 Other Correspondence

1. Police Force Mergers Public Consultation – The Clerk was asked to submit comments to reflect opposition to the changes proposed.

2. Police Parish Priorities – These were confirmed as Speeding; Anti-Social Behaviour and Rural Crime.

26/74 Date of the next meeting

It was confirmed that the next meeting, the Annual Meeting of the Parish Council, would be held on **Wednesday 13th May 2026** at **Wrockwardine Village Hall** at **7.30p.m.**

The meeting closed at 8.10p.m

Signed **P Cooper** (Chairman) Date **13th May 2026**

Item 26/67

Finance

(a) Final Accounts Paid & Bank Reconciliation for March 2026

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	814.98	163.00	977.98
C Hughes Groundcare	Grass Cutting	1,000.00	200.00	1,200.00
Wrockwardine Village Hall	Hall Hire	45.00	00.00	45.00
E-On	Street Lighting Maintenance	149.24	29.85	179.09
B Cartwright	SID Management	300.00	00.00	300.00
IdVerde	Bin Emptying	273.45	54.69	328.14
P Bevis	Play Area Repair	27.49	5.50	32.99
British Gas	Lighting Provision	1,263.94	173.21	1,437.15
Telford & Wrekin Council	Bus Shelter Repair	8,921.00	00.00	8,921.00
Admaston House Trust	Hall Hire	198.00	00.00	198.00
B & Q Business	Allotment Vouchers (Waterbutts)	1,623.60	00.00	1,623.60
E Ballantyne	Cllr Expenses	29.61	1.04	30.65
Various	Office Management	138.23	17.00	155.23
Various	Staffing Costs	3,144.37	00.00	3,144.37
	Total Payments	17,928.91	644.29	18,573.20

Bank Reconciliation March 2026

Unity Current Account	
Current A/C balance 1/03/26	47,038.82
Minus payments made March	18,573.20
Minus late salary payment (Feb)	1,760.52
Add receipts	
Allscott Allotment Fees	60.00
Add Unpaid Items	
B&Q Gift Cards Allscott Allotments	1,623.60
Balance 31/03/26	28,388.70
Unity Bank Statement 176	28,388.70

Other Banks	
Unity Instant Access A/C Statement includes interest £1,093.37	213,087.96

Total Balance all Banks	241,476.66
Minus Earmarked Reserves	125,370.00
Actual spend amount	116,106.66

Earmarked Reserves	
Traffic Calming Admaston	40,000
Street Light Replacement Admaston	24,000
Grant Additional NAL Sockets	3,400
Bus Shelter Walcot	3,303
Ward Fund Grant Bus Shelter Walcot	1,500
Grant towards PCSO Vehicle	2,000
Grounds Maintenance	1,000
Urgent Work Fund	
Outdoor Gyms (Commuted Sum)	660
Grant for Bird & Bat Boxes	192
Community Wellbeing	500
Allscott Meads Allotments	3,444
Grant Solar Lighting	1,450
Bus Shelter Insurance (T&W Council)	8,921
CGR Contingency Fund	35,000
Total	125,370

(b) Accounts to date for Payment April 2026

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	814.98	163.00	977.98
British Gas	Lighting Supply	1,295.12	259.02	1,554.14
Mark Taylor Services	Bus Shelter Repair	405.00	81.00	486.00
B Cartwright	SID Management	300.00	00.00	300.00
Zurich Municipal	Insurance	1,626.34	00.00	1,626.34
IdVerde	Bin Emptying	273.45	54.69	328.14
AL & RA Powell	Raised Beds Allscott Allotments	1,800.00	360.00	2,160.00
E Ballantyne	Expenses	13.97	0.65	14.62
Various	Office Management	85.06	4.48	89.54
Various	Staffing Costs	3,139.73	00.00	3,139.73
	Total Payments	9,753.65	922.84	10,676.49

It was noted that not all invoices had been received for the month at the time of the meeting.

Signed: *J Hancox* (Clerk & RFO) Date: *13th May 2026*

Signed: *P Cooper* (Chairman) Date: *13th May 2026*

Appendix 1
Item 26/67 (c)
End of Year Accounts

Wrockwardine Parish Council Year Ending 31st March 2026

Bank Reconciliation

Unity Trust Current A/c @ 1/4/2025	36,993.94
Unity Trust Savings A/C @ 1/4/2025	129,588.06
Nationwide 95 Day Saver A/c @ 1/4/2025	78,142.78
Total in Bank A/C's	244,724.78
Payments outstanding@ 1/4/2025	00.00
Actual spend available	244,724.78
Add Receipts 1/4/2025 -31/3/2026	136,904.69
Total	381,629.47
Less spend 1/4/2025 - 31/3/2026	141,776.41
Total 31/3/2026	239,853.06
Unity Trust Current A/c @ 31/3/2026 Statement 176	28,388.70
Unity Trust Savings A/C @ 31/3/2026 Statement	213,087.96
Nationwide 95 Day Saver A/C	CLOSED
Total in Bank Accounts	241,476.66
Less any payments outstanding B & Q Giftcards – Allscott Allotments	1,623.60
Actual spend available @ 31/3/2026	239.853.06

Appendix 2

Item 26/68

Traffic Matters

Current position following actions at the Traffic Group meeting and as identified at the Parish Council meeting held 11.03.26

1. Sutton Road, Admaston - Raised zebra crossing

- * Cllr Tonks emailed Chris Pearson [TWC] to establish position
- * Response received was that it was too expensive. [no costs given]

2. Wrockwardine Play area light

- * Cllr Cooper to obtain updated cost
- * Still to be actioned

3. Wrockwardine Solar Street Lights

- * Cllr Cooper emailed Dean Sargeant [TWC] to establish position and way forward.
- * Response received advising that DS had passed it onto the appropriate officer.
- * Further response awaited.

4. Additional SIDs Charlton, Wrockwardine & Bratton

- * Cllr Cooper has emailed Phil Lorenz [TWC] re Charlton and Bratton with regard to installation.
- * Response awaited
- * Cllr Cooper has now received contact details for Church.
- * Cllr Cooper now to make contact

5. Bus shelter maintenance

- * Cllr Cooper has requested an estimate for Charlton, Bluebell Lane, Walcot, Overly Lane, Aston Lane & Rushmore Lane.

6. Additional bins Allscott village x 2

- * Positions to be established. Highways approval may be required.
- * Cllr Cooper to action

7. Gateways Aston, Walcot & Allscott

- * Locations to be indentified.
- * Cllr Cooper to action

8. Drummery Lane - white lining

- * Cllr Cooper emailed Chris Pearson [TWC]
- * Response received stating data collated did not support any further actions
- * Cllr Cooper requested details of data collected
- * Response awaited

Cllr P Cooper
Chairman
7th April 2026

Appendix 3

Item 26/69 (a)

Item 11

Allscott Allotments Update

- The site is developing nicely, with a lot of work and effort going into the plots.
- There are currently 7 plots remaining, with a couple of enquiries still pending.
- The new raised plot was installed but did not include soil, we are therefore working to source this
- The new lock appears to be working better
- Purchasing water butts proved difficult. Despite numerous enquiries, nowhere could provide and deliver 41 units and purchasing from multiple stores with differing prices and delivery costs and with the issue of how to take delivery and where to store multiple units would be an issue. It was therefore decided to purchase B&Q gift cards at a value of £40 (price of an average butt), through a business account which allowed 1% discount. These to be issued to individual plot holders, giving them 12 months to purchase a suitable butt and provide a receipt for the same and on the condition that the butt remains on the plot, should the plot-holder leave.

Appendix 4

Item 26/70

Parish Update April 2026

Community Governance Review

Following last month's meeting when it was determined to send a copy of the Parish Council's asset register to Telford & Wrekin Council, the email received from the CGR Team was looked at again and the initial information required was more in-depth. The Chairman and Clerk have therefore worked together to provide the information requested and the Chairman will be forwarding this to T&W.

Walcot Bus Shelter

The roof has now been mended.

Clerk's Annual Leave

Just a reminder that the Clerk will be on leave 15/5/26 -25/6/26 (Bank Holiday) and will return to work on the 26th May 2026.

Appendix 5

Item 26/72

SID Statistics April 2026

Xxxx indicates most recent data

Shawbirch Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
11/11/25 – 23/11/25	13	10,674	821	69,450 vehicles. 85 th percentile speed 30.2mph
17/2/26 – 28/2/26	12	10,718	893	65,750 vehicles. 85 th percentile 30.9mph. Top speed 55mph.

Shawbirch Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
27/11/25 – 7/12/25	13	11,078	852	43,800 vehicles. 85 th percentile speed 31.5mph
2/2/26 – 15/2/26	13	12,774	751	52,300 vehicles. 85 th percentile 31.4mph. Top speed 55 mph.

Wellington Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
16/9/25 – 28/9/25	13	9,381	721	
23/12/25 – 4/1/26	13	12,669	974	
3/3/26 – 15/3/26	13	9,801	754	

Wellington Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
19/8/25 – 31/8/25	13	4,863	376	37,320 vehicles; 85 th percentile 29.9mph
9/12/25 – 21/12/25	13	1,941	149	Road works in place
17/3/26 – 23/3/26	13	2,987	230	

Station Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
4/9/25 – 14/9/25	11	4,238	385	26,700 vehicles; 85 th percentile 30mph. Less days as waiting for replacement battery
11/11/25 – 23/11/25	13	4,209	374	
17/2/26 – 1/3/26	13	6,254	481	

Station Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
25/11/25 – 7/12/25	13	7,341	564	
3/2/26 – 15/2/26	13	5,416	416	

Rushmore Lane, Allscott

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
28/10/25 – 9/11/25	13	1,433	110	South
7/1/26 – 18/1/26	12	599	50	South
20/1/26 – 1/2/26	13	1,254	96	North

The Avenue, Wrockwardine, East

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
13/10/25 – 28/10/25	15	3,696	221	7,920 vehicles; 85 th percentile 23.4mph
28/10/25 – 9/11/25	13	4,359	335	8,430 vehicles
7/1/26 – 18/1/26	12	2,859	228	5,750 vehicles; 85 th percentile 24mph

The Avenue, Wrockwardine, West

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
5/8/25 – 17/8/25	13	3,157	243	7,950 vehicles; 85 th percentile 23.9mph
13/10/25 – 28/10/25	15	3,696	221	7,920 vehicles; 85 th percentile speed 24.3mph
20/1/26 – 1/2/26	13	3,116	240	7,265 vehicles; 85 th percentile 23.8mph

High Ercall Road, Bratton, South (new location)

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
24/6/25 – 6/7/25	13	555	43	18,530 vehicles, 85 th percentile 36.9mph
9/12/25 – 21/12/25	13	345	27	16,810 vehicles, 85 th percentile 36mph
17/3/26 – 29/3/26	13	660	51	21,550 vehicles, 85 th percentile 36.9mph

High Ercall Road, Bratton, North (new location)

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
8/7/25 – 20/7/25	13	3,596	278	30,750 vehicles; 85 th percentile 39.7mph
16/9/25 – 28/9/25	13	3,032	233	20,400 vehicles, 85 th percentile 39.2mph
23/12/25 – 6/1/26	15	1,890	127	23,450 vehicles, 85 th percentile 39mph
3/3/26 – 15/3/26	13	2,750	212	27,700 vehicles, 85 th percentile 39.3mph