

Wrockwardine Parish Council

Minutes of the Full Parish Council Meeting held on Wednesday 11th December 2024 at Admaston House, Admaston at 7.30p.m

Present:

Cllr P Cooper (Chairman)
Cllr E Ballantyne
Cllr K Ballantyne
Cllr P Bevis
Cllr R Eade
Cllr J Savage
Cllr G Thomas
Cllr K Tonks

In Attendance:

1 Member of the Public
J Hancox (Clerk)

24/190 Welcome

The Chairman welcomed everyone to the meeting.

24/191 Apologies for absence

Cllr S Parr - Personal
Absent: Cllr P Davis

24/192 Declaration of Interests & Dispensations

- a) Pecuniary – None declared
- b) Personal – None declared

24/193 Public Session

No matters were raised.

24/194 Police & PCSO

Emailed update from PCSO Dunkley and PC Webb:

- Burglary in Jockey Meadow, reassurance visits, nighttime patrols and security advice
- Visiting local schools to tackle ASB
- Carrying out retail patrol operations to deter shoplifting
- Burglary at farmyard in Walcot where £50,000 of chemicals were taken
- Fly tipping still going on in country lanes around Wrockwardine
- Speed surveys and enforcement to take place on the B4394 by Allscott Meads
- New Tru Cam speed camera to be launched in the New Year

24/195 To confirm and agree the Minutes of the Previous Meeting

It was **RESOLVED** to confirm and sign the Minutes of the Council Meeting held on Wednesday 13th November 2024.

[Proposer: Cllr Thomas; Seconder: Cllr Eade; Vote: All]

24/196 Borough Councillor's Report

Borough Cllr Tonks reported on:

- Trees & floods reported following bad weather.
- Planters due to be removed from Pemberton Road carpark by T&W.
- No feedback yet from traffic query.

Borough Cllr Thomas reported on:

- Disappointment at lack of gritters following snowfall.
- Possible update to Local Plan due 13th February 2025.
- Large number of houses at Allscott Meads suffered water egress during storms.

24/197 Planning

1. Permissions & Refusals

Council noted the following:

TWC/2024/0682	Land adjacent Homecroft, Cheshire Coppice Lane, Bratton	Outline application for the erection of 1no. self-build dwelling & access with all other matters reserved	Outline Refused
TWC/2024/0763	8 Bratton Rd, Bratton	Erection of a single storey side & rear extension	Full Granted
TWC/2024/0680	9 Bratton Rd, Bratton	Erection of a 1 st flr side extension over existing garage, conversion of garage into habitable space & changes to fenestration	Full Granted
TWC/2024/0710	Site of Carn Brea, 34/former St Christophers Hall, Station Rd, Admaston	Erection of 2no. bungalows, 1no. single garage & associated access following demolition of existing building	Full Refused

2. New Applications

The following applications were considered:

TWC/2024/0856	Chartley, 33 Shawbirch Rd, Admaston	Erection of single storey rear extension, a new gable porch & replacement 1 st flr balcony	No Comment
TWC/2024/0866	Admaston Farm, Bratton Rd, Admaston	Erection of a single storey extension, replacement of existing conservatory, replacement of 4no. windows, repairs to timber frame members, installation of 4no. roll top clay chimney pots, installation of 1no. flue pipe & repainting of exterior of property (Listed Building Application)	No Comment
TWC/2024/0865	Admaston Farm, Bratton Rd, Admaston	Erection of a single storey extension, replacement of existing conservatory, widening of existing access & driveway including part removal of existing wall & rebuilding, replacement of 4no. windows, repairs to timber frame members, installation of 4no. roll top chimney pots, installation of 1no. flue pipe, repainting of exterior of property & conversion of existing barn to an annexe (Full Planning Application)	No Comment
TWC/2024/0880	26 Burnell Rd, Admaston	Erection of a single storey side & rear extension	No Comment
TWC/2024/0881	Long Lane Farm, Long Lane	Change of use of land to equestrian use with menage & creation of new access (Retrospective)	No Comment

3. Applications received after the agenda was circulated

None received

24/198 Finance

a) Final Accounts Paid & Bank Reconciliations for November 2024

The details were noted and **RESOLVED**.

[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Savage; Vote: All]

b) Accounts to Date for Payment December 2024

The accounts were **RESOLVED** for payment.

[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Tonks; Vote: All]

24/199 Other Meetings

1. Finance & General Purposes Committee

It was noted that the meeting scheduled on Monday 2nd December 2024 was not quorate and was therefore opened and closed accordingly.

24/200 Budget & Precept 2025/26

A briefing note (Appendix 1) was circulated prior to the meeting.

Following a discussion it was **RESOLVED** to set the budget for 2025/26 at £115,484 (net figure)

[Proposer: Cllr Savage; Seconder: Cllr Tonks; Vote: All]

Following a further discussion it was **RESOLVED** for the amount payable per household to remain at £55.00 (Band D equivalent) and to request a precept of £112,000. The difference between the precept and the budget would be met by general reserves. It was agreed that in order to maintain reserves and manage finances that any capital bids for medium or large projects that councillors wished to be considered during 2025/26 could be submitted but would not be considered until the next financial year (2026/27).

[Proposer: Cllr Thomas; Seconder: Cllr Tonks; Vote: All]

24/201 Website

A briefing note (Appendix 2) was circulated prior to the meeting.

Following a discussion it was **RESOLVED** to adopt wrockwardineparishcouncil.gov.uk as the website address.

[Proposer: Cllr Thomas; Seconder: Cllr Tonks; Vote: All]

24/202 Clerk's Update – Members noted the Clerk's update on various matters (Appendix 3).

24/203 SID Statistics - Members noted the data (Appendix 4).

24/204 Grant Applications

None received

24/205 Correspondence

None received

24/206 Date of the next meeting

It was confirmed that the next meeting would be held on **Wednesday 8th January 2024 at 7.30p.m** at **Admaston House, Admaston.**

The meeting closed at 8.11p.m

Signed **P Cooper** Date **8th January 2025**
(Chairman)

Item 24/198

Finance

(a) Final Accounts Paid & Bank Reconciliation November 2024

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	776.16	155.24	931.40
N Power	Unpaid Invoice from 2021	3,678.69	682.87	4,361.56
C Hughes Groundcare	Grass Cutting & other work	850.00	170.00	1,020.00
Unity Trust Bank	Monthly Bank Charges	7.80	00.00	7.80
B Cartwright	SID Management	300.00	00.00	300.00
Hugo Fox	Website Provision	9.99	2.00	11.99
IdVerde	Bin Emptying	183.41	36.68	220.09
Tesco Mobile	Mobile Phone Provision	19.99	00.00	19.99
Various	Office Management	63.78	4.06	67.84
Various	Staffing Costs	3,696.04	00.00	3,696.04
Total payments		9,585.86	1,050.85	10,636.71

Bank Reconciliation

Unity Current Account	
Current A/C balance 1/11/24	69,114.35
Minus payments made November	10,636.71
Add Receipts November	00.00
Add pension underpayment	29.10
Balance 30/11/24	58,506.74
Unity Bank Statement 160	58,506.74

Other Banks	
Unity Instant Access A/C Statement	127,157.02
Nationwide Business A/C Balance 31/3/24	75,005.98

Total Balance all Banks	271,277.35
Minus Earmarked Reserves as shown	93,605.00
Total spend amount as at 30/9/24 (includes budget spend circa £45k gross for 2024/25)	167,064.74

Earmarked Reserves

Traffic Calming Admaston	40,000
Street Light Replacement Admaston	24,000
Playing Fields Maintenance	6,000
Allscott Meads Allotments	5,000
Grant Additional NAL Sockets	3,400
Bus Shelter Walcot	3,303
Football Pitch Wrockwardine	3,000
Community Initiatives	1,500
Ward Fund Grant Bus Shelter Walcot	1,500
Grant towards PCSO Vehicle	2,000
B5063 Contribution	1,000
Grounds Maintenance Urgent Work Fund	1,000
Outdoor Gyms (Commuted Sum)	660
Feasibility Study Admaston Traffic Calming	550
Free Little Library	500
Grant for Bird & Bat Boxes	192
Total	93,605

(b) Accounts to Date for Payment December 2024

Payee	Description	Net	VAT	Cost
SLCC	Membership	240.00	00.00	240.00
Nobridge Ltd	Grass Cutting	776.16	155.24	931.40
C Hughes Groundcare	Grass/hedge Cutting	1,090.00	218.00	1,308.00
Tesco Mobile	Mobile Phone	14.99	00.00	14.99
B Cartwright	SID Management	300.00	00.00	300.00
Hugo Fox	Website Provision	9.99	2.00	11.99
IdVerde	Bin Emptying	266.00	53.20	319.20
Various	Office Management	42.98	1.81	44.79
Various	Staffing Costs	2,939.73	00.00	2,939.73
	Total payments	5,679.85	430.25	6,110.10

Signed: *J Hancox* (Clerk & RFO) Date: *8th January 2025*

Signed: *P Cooper* (Chairman) Date: *8th January 2025*

Appendix 1

Item 24/200

Budget & Precept 2025/26

Background

The Finance & General Purposes Committee had already produced a draft budget which, after some minor adjustments was agreed by Full Council at November's meeting with the final draft being presented once the precept information had been received from the Borough Council.

This information has been received but the Finance & General Purposes Committee, although summoned, was inquorate due to illness. As the budget is in place, once ratified by Full Council, the remaining decision is to set the precept which can then be requested from the Borough.

Information

Council Tax Base 2025/26 = 2,041 (Band D equivalent) *increase from 2024/25 = 1,928*

The Parish Council increased the amount payable per household in 2024/25 to £55.00 (Band D equivalent).

$£55.00 \times 2,041 + £112,255$

Proposed Budget amount = £115,484

Options to Consider

No increase	£3,229 from general reserves
£1.00 increase	£1,188 from general reserves
£2.00 increase	£00.00 from general reserves
£1.00 decrease	£5,270 from general reserves

Additional Information

- There will be approximately £2,700 left from 2024/25 budget (not including those already dropping into earmarked reserves i.e. lighting & Community Wellbeing) plus approximately £6-7K in reclaimed VAT.
- Current General Reserves figure circa £140,000.

Recommendation

1. To approve the proposed budget spend of £115,484 for 2025/26
2. To set the precept at an amount to be agreed by Members.

J Hancox

Clerk & RFO

5th December 2024

Appendix 2

Item 24/201

Website

Background

Work is progressing with Hugo Fox on moving to .gov.uk website and emails. The CDDO (Central Digital & Data Office) have advised that the wrockwardine.gov.uk domain name does not meet their requirements.

Information

The options available are:

1. wrockwardine-pc.gov.uk
2. wrockwardineparishcouncil.gov.uk
3. wrockwardineparish.gov.uk

Recommendation

To resolve to adopt one of the options given.

J Hancox
Clerk& RFO
The December 2024

Appendix 3

Item 24/202

Clerk's Update December

Play Area Repairs (RoSPA)

Work has started on the identified repairs. The Youth Shelter at Admaston Green has been completed alongside work at Walcot. Once all the sites have been finished the Clerk will prepare a report, including photographs for everyone's information.

Bus Shelters

Cllr Cooper continues to liaise with contractors for remedial work to the Admaston shelter and is still working on an outcome for a new wooden shelter at Walcot.

Traffic Matters

No updates. The Clerk has again sent all the information to the Parish & Town Council's liaison officer at Telford & Wrekin, but nothing positive to date received back.

Finials

No update. Wording, as resolved by Council last month has been submitted.

Telford & Wrekin Partnership Agreement

Following the decision at last month's meeting, the Clerk relayed the thoughts of the Council to Telford & Wrekin Council. This did procure a response, offering to come & speak with Members. The Clerk responded with the list of queries/reasons why the PC felt the way it did (see Traffic Matters above). At the Wrekin Area Committee meeting on 28th November, it appeared that many Parish & Town Councils were unhappy with the agreement and were not going to sign it this time. Wrekin Area Committee & SALC decided that they would take this forward and work on an agreement that was both meaningful and showed respect to Parish & Town Councils rather than treating them in a similar way to customers, which they are not (minutes of WRAC will be forwarded when available for information). The Clerk spoke again about all the traffic work outstanding and the frustrations of the PC to get anything done.

J Hancox
Clerk & RFO
December 2024

Appendix 4

Item 24/204

SID Statistics December 2024

Xxxx indicates most recent data

Shawbirch Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
19/12/23-31/12/23	13	11,408	878	42,800 vehicles
26/3/24-8/4/24	14	19,400	1,385	
11/6/24 – 24/6/24	14	14,104	1,007	
6/8/24-18/8/24	13	14,392	1,107	
2/10/24-13/10/24	12	11,053	921	64,250 vehicles 85 th Percentile 20.6mph & 30.8mph/average speed 26.32mph & 26.45mph

Shawbirch Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
3/1/24-14/1/24	12	9,898	825	44,600 vehicles
12/3/24 – 24/3/24	13	12,920	994	
26/6/24 – 5/7/24	11	17,323	1,732	
17/9/24 – 29/9/24	13	10,764	828	44,100 vehicles 85 th percentile speed 32.2mph

Wellington Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
5/2/24 – 11/2/24	13	12,919	994	
9/4/24 – 21/4/24	13	12,534	964	
15/10/24-27/10/24	13	10,086	775	

Wellington Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
16/1/24 - 28/1/24	13	2,934	226	
23/4/24 – 6/5/24	14	2,904	207	
29/10/24-10/11/24	13	3,104	239	

Station Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
18/12/23-31/12/23	14	3,786	270	School holidays
26/3/24 – 7/4/24	14	4,551	325	26,250 vehicles
11/6/24 – 24/6/24	14	5,947	425	38,450 vehicles

Station Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
3/1/24-14/1/24	12	4,147	346	
12/3/24 – 24/3/24	13	4,920	378	34,950 vehicles
25/6/24 – 5/7/24	11	4,382	398	31,450 vehicles
6/8/24 – 18/8/24	13	4,977	383	35,800 vehicles
17/9/24 – 27/9/24	11	4,669	424	85 th percentile speed 32mph

Rushmore Lane, Allscott

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
7/12/23-18/12/23	12	1,212	101	South
13/2/24 – 25/2/24	13	1,279	93	South
27/2/24 – 10/3/24	13	912	70	North
24/5/24 – 8/6/24	16	1,106	69	South
20/8/24 – 1/9/24	13	1,311	101	South
3/9/24 – 15/9/24	13	1,199	92	North
26/11/24-8/12/24	14	1,556	111	South

The Avenue, Wrockwardine, East

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
5/12/23-17/12/23	13	4080	312	Approx 7,350 vehicles total
13/2/24-25/2/24	13	3,724	286	Approx 7,064 vehicles total
24/5/24 – 9/6/24	17	3,741	220	Approx 7,130 vehicles total
20/8/24 – 1/9/24	13	3,560	274	6,050 vehicles
26/11/24-8/12/24	14	3,805	292	7,415 vehicles 85 th percentile speed 24.6mph

The Avenue, Wrockwardine, West

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
27/2/24 – 10/3/24	13	3,187	245	Total vehicles approx. 6,850
3/9/24 -15/9/24	13	2,631	204	Total vehicles approx. 6,660

High Ercall Road, Bratton, South (new location)

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
16/1/24-28/1/24	13	683	52	24,200 vehicles
23/4/24 – 6/5/24	14	1,047	75	21,745
29/10/24-10/11/24	13	732	56	27,300 vehicles 85 th Percentile 36.9mph & 36.4mph/average speed 31.78 & 31.39mph

High Ercall Road, Bratton, North (new location)

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
24/10/23-5/11/23	13	2,855	220	27,640 vehicles