Wrockwardine Parish Council

Minutes of the Full Parish Council Meeting held on Wednesday 9th September 2026 at Admaston House Community Centre at 7.30p.m

Present:
Cllr P Cooper (Chairman)
Cllr E Ballantyne
Cllr P Bevis
Cllr S Parr
Cllr G Thomas
Cllr K Tonks

In Attendance:
PC S Webb (West Mercia Police)
PC Worrell (West Mercia Police)
4 Members of the Public
J Hancox (Clerk)

26/139 Welcome
The Chairman welcomed everyone to the meeting.

26/140 Apologies for absence
Cllr K Ballantyne - Illness
Cllr R Eade – Work Commitments
Cllr P Davis – Personal
Cllr J Savage - Illness

26/141 Declaration of Interests & Dispensations
a) Pecuniary – None declared
b) Personal – None declared

26/142 Public Session
Four members of the public were present. One member of the public addressed the Council on traffic issues in Wrockwardine Village. The Chairman led a discussion on what the Council had done and what it wanted to do but was frustrated with the Borough Council's lack of engagement. PC Webb also offered advice on Community Speed Watch and the possibility of a traffic box survey. Another member of the public asked about progress regarding speeding traffic along the A442 through Long Lane.

26/143 Police & PCSO
PC Webb reported on:
- Derelict house in Wrockwardine
- Van removed from outside the Umberella House
- Gas cannisters found in laybys
- Flytipping
- Speed surveys

Cllr Tonks advised of empty alcohol bottles found at Bratton playground, drug paraphernalia found in the Youth Shelter on Admaston Green and lorries reversing in Glade Way due to bridge closure at Longdon

PC Webb and PC Worrell left the meeting at 7.51p.m

26/144 To confirm and agree the Minutes of the Previous Meeting
The draft minutes were circulated prior to the meeting, and it was **RESOLVED** to confirm and sign the Minutes of the Council Meeting held on Wednesday 8th July 2026. [Proposer: Cllr Ballantyne; Seconder: Cllr Parr; Vote: All]

26/145 Borough Councillor's Reports

Borough Cllr Tonks reported on:

- Antisocial behaviour issues
- Bike track at Admaston
- Crossing on Station Road where T&W still cannot do anything due to ongoing issues with a residents hedge next to it

Borough Cllr Thomas reported on:

- Allscott Meads School receiving a good Ofsted Report
- Road issues including potholes and road splitting in Rushmoor

26/146 Planning

1. Permissions & Refusals

The following applications were noted:

TWC/2026/0417	Ivy Cottage, Long Lane	Erection of a single storey side extension	**Full Granted**
TWC/2026/0418	Bluebell House, 12 Rushmoor	Change of use from agricultural land to private garden land, fencing & engineering operations (Retrospective)	**Full Granted**
TWC/2026/0404	Spa House, 1 Admaston Spa, Admaston	Replacement of single glazing windows with slim fit double-glazing units, bi fold door, extension to existing workshop to include a garden room/office space (Listed Building Application) *Amended Description*	**Listed Building Granted**
TWC/2026/0405	Spa House, 1 Admaston Spa, Admaston	Removal of window & replace with bi fold door & extension to existing workshop to include a garden room/office space (Full Planning Application) *Amended Description*	**Full Granted**

2. Delegated Authority Applications – The following submissions were noted:

TWC/2026/0529	Mallards, 20 Aldermead Close, Admaston	Erection of a single storey side & rear extension	**No comments made**

Objection to Proposed Amendments to the Planning Scheme of Delegation – Planning Committee 22/7/26

The following comments were submitted:
Wrockwardine Parish Council would like to register a formal objection to the proposals to Telford & Wrekin Council's Planning Scheme of Delegation. The Parish Council believes the proposed updates to the scheme will compromise the democratic process and almost erode the role that elected representatives have in the planning process. Whilst the Parish Council appreciates that the planning department must operate within Parliaments legal framework and that this already limits local flexibility, by removing the ability for locally elected representatives to raise genuine planning concerns which can then be discussed and decided in a public forum of elected Members removes a longstanding and important safeguard. This safeguard provides communities with a transparent process that takes their concerns into consideration and by taking it away the Borough risks losing

public confidence in the whole planning process. Wrockwardine Parish Council fully supports the detailed comments already provided by Newport Town Council and Lilleshall Parish Council objecting to the proposals and wish these to be fully considered before the decision is made by the Planning Committee on 22nd July 2026.

TWC/2026/0532 Land Adjacent 28 Shawbirch Road, Admaston – Erection of 5no. self-build dwellings

The following comments were made:

Wrockwardine Parish Council strongly objects to this application on the grounds that it will place further pressure on the local infrastructure – doctors, dentists, schools, hospitals and pharmacies as well as increasing the number of vehicles using the road network. In the locality of the proposal, vehicle numbers have increased noticeably following all the recent new developments in the area. Vehicles using the roads in and around Admaston are faced with long queues at junctions and impatient drivers who take risks and cause more hazards as they become increasingly frustrated with waiting. There is also the issue of yet more countryside being eroded and the effect this development will have on wildlife and fauna on the nature reserve. It is also very frustrating that the views of the community and those of the Parish Council are frequently ignored when these applications are considered.

3. **New Applications**
   None received.

4. **New applications received after the agenda was circulated**
   None received

26/147 Finance

a. Final Accounts Paid & Bank Reconciliation for July & August 2026

The details were noted and **RESOLVED**.

b. Accounts to Date for Payment September 2026

The accounts were **RESOLVED** for payment.

[Proposer: Cllr Parr; Seconder: Cllr Tonks; Vote: All]

26/148 Community Governance Review

1. Legal Order – The receipt and content of the Legal Order was noted

2. Update

The Clerk updated on the following work carried out:

- Gathering the information previously requested by T&W Council is ongoing. It is proving challenging given the day-to-day workload of the Clerk and due to some annual leave that was taken over the summer.
- Wellington Town Council began chasing the required information. The 2026/27 budget and a list of assets and liabilities (excluding Long Yard Meadow) have been provided to them initially.
- Investigations regarding Long Yard Meadow, as requested at July's meeting, have proved difficult, frustrating and confusing. NALC/SALC cannot advise specifically as both Councils are members. Solicitors have provided a breakdown of the work they can carry out which ranges in cost from £1,620 to £3,000 dependent on whether it is intended to transfer ownership to Wellington Town Council for which a decision needs to be made. The solicitor advised that it could not assist with the grounds maintenance issue as that is something that would need discussing with Wellington Town Council if the land were transferred

Following a discussion where the issues of protecting the land from development and whether the land would be of benefit to the new Council it was **RESOLVED** that Wrockwardine Parish Council retain ownership of the Meadow for 12 months from 1st April 2027 to allow the new Council to determine what it wants to do with the land. The suggestion of applying for village green status was also made and asked to be investigated. [Proposer: Cllr Cooper; Seconder: Cllr Ballantyne; Vote: All]

26/149 **Traffic Matters** – The Chairman gave a verbal update on all the matters outstanding, and which were still all awaiting responses from T&W Council. Members expressed their frustration at the lack of communication and action. It was pointed out that the raised platform at the gateway site into Wrockwardine had been removed during the recent road resurfacing and was now pointless as there was no speed bump to control speed. It was agreed that the Chairman should write to David Siddaway, the Chief Executive to complain.

26/150 **Allscott Meads Meeting**

The Chairman updated on:

- SJ Roberts to be finished on site in mid-October
- Last property has been sold
- No progression on additional shop units
- Free Little Library and a new notice board have been agreed and to be positioned near the shops
- Fencing around Wrockwardine Playing Fields to be completed before they leave the site

26/151 **Allscott Allotments**

The Clerk updated on:

- 1 vacancy remaining due to the halving of one plot;
- Contractor work quote was £2k so within the budget set at July's meeting (£5k). Work not carried out as the contractor was away helping with the wildfires in Stourbridge;
- Quote for the damaged fence panel was £195.

26/152 **Boulder & Plaque for Wrockwardine Playing Fields Car Park**

Following a discussion, it was agreed that Cllr Bevis would pursue Leaton Quarry for a boulder which could then hopefully be transported to the site by SJ Roberts before they leave the area. The Clerk was asked to source prices for a plaque.

26/153 **The Grove Pub** – Borough Cllr Thomas confirmed that the issue had been escalated by the Enforcement Team at T&W Council to prevent the building falling into more disrepair.

26/154 **Parish Update** – The details were noted (Appendix 1) and there were no comments.

26/155 **SID Statistics** – The details were noted (Appendix 2) and there were no comments.

26/156 **Grant Applications** – None received.

26/157 **Other Correspondence**

Rushmoor Residents

A copy of a report prepared by Rushmoor residents was circulated prior to the meeting. Due to GDPR, names of the residents were redacted. Councillors commented on the work gone in to produce the substantial report and that it made valid points. Borough Cllr Thomas agreed to put in a Member's Enquiry to the Borough Council's Highways Department, and it was further agreed that the Chairman would write to Mark Pritchard MP to offer any relevant support.

26/158 **Date of the next meeting**

It was confirmed that the next meeting of the Parish Council, would be held on **Wednesday 14th October 2026** at **Wrockwardine Village Hall** at **7.30p.m.**

The meeting closed at 8.40p.m

Signed ___*P Cooper*_____ **(Chairman) Date** __*14th October 2026*_____

Item 26/147

Finance

(a) Final Accounts Paid & Bank Reconciliation for July 2026

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	839.42	167.88	1,007.30
B Cartwright	SID Management	420.00	00.00	420.00
IdVerde	Bin Emptying	273.45	54.69	328.14
Wrockwardine Village Hall	Hall Hire	45.00	00.00	45.00
RoSPA Play Safety	Annual Inspection	396.00	79.20	475.20
C Hughes Groundcare	Grass Cutting	850.00	170.00	1,020.00
Various	Office Management	144.17	12.71	156.88
Various	Staffing Costs	3,139.93	00.00	3,139.93
	Total Payments	**6,107.97**	**484.48**	**6,592.45**

Bank Reconciliation July 2026

Unity Current Account	
Current A/C balance 1/07/26	63,232.26
Minus Payments made July	6,592.45
Add receipts Allotment Fee's x 3 Admaston Allotment Society	110.00 1.00
Balance 31/07/26	56,750.81
Unity Bank Statement 180	56,750.81

Other Banks	
Unity Instant Access A/C Statement 149	214,123.92

Total Balance all Banks	270,874.73
Minus Earmarked Reserves	106,608.00
Actual spend amount includes budget spend for 2026/27	**164,266.73**

Earmarked Reserves

Traffic Calming Admaston	40,000
Street Lighting 2026/27	21,356
Grant Additional NAL Sockets	3,400
Ward Fund Grant Bus Shelter Walcot	1,500
Grant towards PCSO Vehicle	2,000
Grounds Maintenance Urgent Work Fund	1,000
Outdoor Gyms (Commuted Sum)	660
Grant for Bird & Bat Boxes	192
Community Wellbeing	500
Allscott Meads Allotments	1,000
CGR Contingency Fund	35,000
Total	**106,608**

Final Accounts Paid & Bank Reconciliation August 2026

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	839.42	167.88	1,007.30
B Cartwright	SID Management	300.00	00.00	300.00
British Gas	Lighting Supply	2,189.46	437.89	2,627.35
Allotment Holder	Plot Refund	30.00	00.00	30.00
IdVerde	Bin Emptying	273.45	54.69	328.14
Cllr E Ballantyne	Expenses	10.33	0.39	10.72
Various	Office Management	110.13	10.80	120.93
Various	Staffing Costs	3,139.73	00.00	3,139.73
	Total Payments	**6,892.52**	**671.65**	**7,564.17**

Bank Reconciliation August 2026

Unity Current Account	
Current A/C balance 1/08/26	56,750.81
Minus Payments made July	7,564.17
Add receipts	00.00
Balance 31/08/26	
Unity Bank Statement 181	49,186.64

Other Banks	
Unity Instant Access A/C Statement 150	214,123.92

Total Balance all Banks	263,310.56
Minus Earmarked Reserves	106,608.00
Actual spend amount includes budget spend for 2026/27	**156,702.56**

Earmarked Reserves

Traffic Calming Admaston	40,000
Street Lighting 2026/27	21,356
Grant Additional NAL Sockets	3,400
Ward Fund Grant Bus Shelter Walcot	1,500
Grant towards PCSO Vehicle	2,000
Grounds Maintenance Urgent Work Fund	1,000
Outdoor Gyms (Commuted Sum)	660
Grant for Bird & Bat Boxes	192
Community Wellbeing	500
Allscott Meads Allotments	1,000
CGR Contingency Fund	35,000
Total	**106,608**

(c) Accounts for Payment to Date September 2026

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	839.42	167.88	1,007.30
C Hughes Groundcare	Grass Cutting	850.00	170.00	1,020.00
British Gas	Lighting Supply	1,728.83	173.19	1,902.02
Stevenson Carter	Playground Repair	1,476.80	295.36	1,722.16
Scribe Accounting	Accounting Software	768.00	153.60	921.60
B Cartwright	SID Management	300.00	00.00	300.00
Cllr E Ballantyne	Expenses	13.78	0.52	14.30
IdVerde	Bin Emptying	273.45	54.69	328.14
Royal British Legion	Poppy Wreath	27.50	00.00	27.50
Various	Office Management	206.23	4.34	210.57
Various	Staffing Costs	3,686.61	00.00	3,686.61
	Total Payments	**10,170.62**	**1,019.58**	**11,190.20**

Signed: ___*J Hancox*_____ (Clerk & RFO) **Date: __*14th October 2026*_____**

Signed: __*P Cooper*_____(Chairman) **Date: ___*14th October 2026*_____**

Appendix 1
Item 26/154

Parish Update September 2026

Annual RoSPA Report

The report was carried out and there were no urgent matters. Cllr Mrs Ballantyne has collated the information which is attached below.

Long Yard Meadow

The silver birch tree at the entrance to the Meadow has grown around the telegraph post and brought down the line to the nearest resident. Following an inspection by the Chairman and the Clerk, the tree contractor has been contacted for a quote to cut the tree back. Once this has been done, the damage can be assessed and, if necessary, the Parish Council will need to make good the issue.

Julia Hancox
Clerk & RFO
September 2026

RoSPA Annual Inspection 2026

Overview

- The Parish Council has a legal duty of care to users of the Council's land and supplied equipment as well as a moral responsibility;
- The Council must adhere to RoSPA recommendations, or it will be likely to be in breach of its duty of care;
- Routine weekly inspections of our four sites are carried out by either Cllr Mrs Ballantyne or the Clerk and weekly evidence sheets are kept. This is a visual check for any obvious safety hazards or vandalism requiring action or maintenance. A contact number on the gate sign is also given for any users to report problems.
- Annual inspections are carried out by a registered RoSPA Inspector every summer.

Details

1. Our usual national RoSPA Inspector, Mr Ben Wyatt, visited all four sites on 12th June 2026;
2. The purpose of his report is to identify a range of risk factors from very low to very high undertaken using the RPII inspection methodology scores ranging from 1- 25 categorised as low, medium or high risk. Scores are calculated by plotting the likelihood of harm against the severity of the injury sustained. Likelihood is given a score 1-5 as is the severity; these two numbers are then multiplied.
3. 1-7 - Low risk considered tolerable unless remedial work is identified - green
4. 8-12 - Medium risk, some control measures may be suggested - yellow
5. 13-25 - High risk requiring urgent action to reduce risk to tolerable levels – red

No high-risk factors regarding equipment were identified on any of our sites, medium risks as summarised: -

Admaston Green - Adult gym and Youth shelter

Adult Gym - Risk score as low as possible, no medium remedial work identified.

Pemberton & Burnell Road

Equipment - Risk score as low as possible, no medium remedial work identified.

Walcot

Safety bark - Too low (already sorted) - 9
Climbing frame - Monitor finger entrapment on frame platform - 9
Swings - Monitor chain wear - 9

Wrockwardine

Rocker 4 seat - Replace worn bearings (not possible)- 8

Resolution: Routine weekly inspections continue to monitor identified issues.

Report – Cllr E Ballantyne & J Hancox, Clerk & RFO **2.9.2026**

Appendix 2
Item 26/155
SID Statistics September 2026

Xxxx indicates most recent data

Shawbirch Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
17/2/26 – 28/2/26	12	10,718	893	65,750 vehicles. 85th percentile 30.9mph. Top speed 55mph.
26/4/26 – 17/5/26	20	18,154	908	107,700 vehicles – note over a 3-week period. 85th percentile 31.3mph. Top speed 55mph.
11/8/26 – 23/8/26	13	13,314	1,024	96,750 vehicles. 85th percentile 30.6mph. Top speed 60mph

Shawbirch Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
2/2/26 – 15/2/26	13	12,774	751	52,300 vehicles. 85th percentile 31.4mph. Top speed 55 mph.
19/5/26 – 31/5/26	13	13,253	1,019	51,800 vehicles. 85th percentile 32.6mph. Top speed 65mph.
28/7/26 – 9/8/26	13	16,208	1,248	89,450 vehicles. 85th percentile 35.2mph. Top speed 60mph. Road closure in Wellington caused diversion through here

Wellington Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
3/3/26 – 15/3/26	13	9,801	754	
16/6/26 – 1/7/26	13	10,786	346	
25/8/26 – 6/9/26	13	16,227	1,248	Road closure in Wellington still effected for short time

Wellington Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
17/3/26 – 23/3/26	13	2,987	230	
2/6/26 – 14/6/26	13	3,482	268	

Station Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
17/2/26 – 1/3/26	13	6,254	481	
28/4/26 – 17/5/26	20	11,283	564	3-week period
11/8/26 – 23/8/26	13	43,805	369	Road closure in Wellington diverted traffic this route

Station Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
3/2/26 – 15/2/26	13	5,416	416	
19/5/26 – 31/5/26	13	5,047	388	
28/7/26 – 9/8/26	13	7,424	571	Road closure in Wellington diverted traffic this route

Rushmore Lane, Allscott

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
20/1/26 – 1/2/26	13	1,254	96	North
31/3/26 – 12/4/26	13	798	61	South
14/4/26 – 26/4/26	13	1,699	130	North

The Avenue, Wrockwardine, East

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
28/10/25 – 9/11/25	13	4,359	335	8,430 vehicles
7/1/26 – 18/1/26	12	2,859	228	5,750 vehicles; 85th percentile 24mph
14/4/26 – 26/4/26	13	4,771	367	9,050 vehicles. 85th percentile 24.7mph.

The Avenue, Wrockwardine, West

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
20/1/26 – 1/2/26	13	3,116	240	7,265 vehicles; 85th percentile 23.8mph
31/3/26 – 12/4/26	13	3,247	250	7,363 vehicles. 85th percentile 23.6mph.

High Ercall Road, Bratton, South (new location)

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
17/3/26 – 29/3/26	13	660	51	21,550 vehicles, 85th percentile 36.9mph
2/6/26 – 14/6/26	13	659	51	20,700 vehicles, 85th percentile 36.7mph

High Ercall Road, Bratton, North (new location)

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
3/3/26 – 15/3/26	13	2,750	212	27,700 vehicles, 85th percentile 39.3mph
16/6/26 – 28/6/26	13	4,509	346	29,050 vehicles
25/8/26 – 6/9/26	13	565	43	8,335 vehicles. 85th percentile 38.4mph. Max speed 60mph. Road closure