

# Wrockwardine Parish Council

## Minutes of the Full Parish Council Meeting held on Wednesday 11<sup>th</sup> June 2025 at Wrockwardine Village Hall at 7.30p.m

### Present:

Cllr P Cooper (Chairman)  
Cllr E Ballantyne  
Cllr K Ballantyne  
Cllr P Bevis  
Cllr R Eade  
Cllr S Parr  
Cllr J Savage  
Cllr G Thomas  
Cllr K Tonks

### In Attendance:

PC Simon Webb (West Mercia Police)  
1 Member of the Public  
J Hancox (Clerk)

### 25/101 Welcome

The Chairman welcomed everyone to the meeting.

### 25/102 Apologies for absence

Cllr Davis – Work commitments

### 25/103 Declaration of Interests & Dispensations

- a) Pecuniary – None declared
- b) Personal – Noe declared

### 25/104 Public Session

One member of the public asked for an update on traffic matters along Long Lane.

### 25/105 Police & PCSO

PC Webb gave a brief update on a recent arrest in Wrockwardine.

### 25/106 To confirm and agree the Minutes of the Previous Meeting

It was **RESOLVED** to confirm and sign the Minutes of the Council Meeting held on Wednesday 14<sup>th</sup> May .  
[Proposer: Cllr Parr; Seconder: Cllr Savage; Vote: All]

### 25/107 Borough Councillor's Reports

Borough Cllr Tonks reported on:

- Development by Bloor Homes
- Bike track at Pemberton Road
- Overhanging trees at Donnerville Gardens
- Pemberton Road car park possible tarmacking

Borough Cllr Thomas reported on:

- Fly tipping on Blacksmith's Lane
- Little Wenlock Parish Council & Rodington Parish Council's response to proposals in the Community Governance Review

*Cllr Eade joined the meeting at 7.45p.m*

*PC Webb left the meeting at 7.53p.m*

## 25/108 Planning

### 1. Permissions & Refusals

The following applications were noted:

<b>TWC/2025/0184</b>	29 Linton Close, Bratton	Erection of a single storey rear extension & single storey side extension following demolition of existing conservatory	<b>Full Granted</b>
<b>TWC/2025/0243</b>	Ivy Cottage, Long Lane	Erection of a 1.2m fence (Retrospective)	<b>Full Granted</b>

### 2. New Applications

None received.

### 3. Applications received after the agenda was circulated

Appeal for TWC/2024/0710 Site of Carn Brea, 34/Former St Christophers Hall, Station Rd, Admaston – Erection of 2no. bungalows, 1no. single garage, 1no. double garage & associated access following demolition of existing building.

It was agreed there were no further comments to make following the previous objection.

### 4. Public Path & Definitive Map & Statement Modification Orders

#### Footpath 28 Extinguishment Order 2025 (Parish of Wrockwardine)

Delete footpath from GRSJ 61317 11906 at the junction with the highway opposite Tiddicross the route being an unsurfaced path having a width of 1metre continues south-south-east for a distance of 450metres to GRSJ 61497 11474 at the junction with the highway by Lower Farm.

It was agreed to make no comments as an alternative route had already been established.

## 25/109 Finance

### a) Final Accounts Paid & Bank Reconciliations for May 2025

The details were noted and **RESOLVED**.

[Proposer: Cllr ; Seconder: Cllr ; Vote: All]

### b) Accounts to Date for Payment June 2025

The accounts were **RESOLVED** for payment.

[Proposer: Cllr ; Seconder: Cllr ; Vote: All]

## 25/110 Traffic Matters

### a. Admaston Traffic Calming Response

The Chairman went through the response from Dean Sargeant, T&W Highways Department. It was agreed that the Chairman would draft a further response to the matters raised to include the following:

1. Request the cost of the commissioning of external design partners for both the roundabout and the raised platforms;
2. Advise of the Parish Council's funding;
3. Ask for the written agreement regarding street lights and the Parish Council's responsibilities on hand back.

It was further **RESOLVED** to advise T&W that the Parish Council no longer wished to take on responsibility for the street lights on the Allscott Meads development.

[Proposer: Cllr Mr Ballantyne; Seconder: Cllr Parr; Vote: All]

**b. Traffic Count** – the details of the traffic count undertaken in September 2024 by T&W were noted.

c. **Wrockwardine** – the request by Cllr Bevis regarding possible traffic platforms in Wrockwardine were noted and the Chairman offered to ask the Borough if these could be considered.

**25/111 Allscott Meads Allotments**

A verbal update was given by the Clerk who confirmed the Parish Council's solicitor would be finalising the legal agreement for the transfer of the site soon. It was noted that plots on the site had not been outlined and that weeds were now coming through and it was agreed these should be discussed at the Allscott Meads meeting on the 19<sup>th</sup> June.

**25/112 Wrockwardine Car Park**

It was reported that the car park was nearly finished but it was noted that the opening for the contractors to access the site to cut the grass was too small and needed widening. Disabled parking signs and a sign asking people not to park in front of the access opening were also required and the question was asked why there were no space markers. It was agreed that these should be discussed at the Allscott Meads meeting on the 19<sup>th</sup> June.

**25/113 Community Governance Review**

Following a discussion, Members felt that the review was flawed in its processes, the consultation was minimal and that the proposals would mean a loss of local representation. It was agreed that the Clerk and the Chairman would attend the Wrekin Area Committee's special meeting on 12<sup>th</sup> June regarding the review and that the Chairman would then draft a submission, to be shared with all Members for comments, before a final draft submission be presented for approval at the next Full Council meeting in July.

*One member of the public left at 8.45p.m*

**25/114 Parish Update**

Details of the update were noted (Appendix 1). Following a discussion it was **RESOLVED** to ask the Clerk to obtain costings for a general maintenance contract for bus shelters and gateways and for these to be brought back to a future meeting for consideration.

[Proposer: Cllr Thomas; Seconder: Cllr Eade; Vote: All]

There was a verbal update concerning the finalis confirming a meeting with the maker was due to take place the following week.

**25/115 SID Statistics**

The data was noted (Appendix 2).

**25/116 Grant Applications**

None received.

**25/117 Correspondence**

**1. Planning & Development Training** – the dates and details were noted.

**25/118 Date of the next meeting**

It was confirmed that the next meeting, the Annual Meeting of the Parish Council, would be held on **Wednesday 9<sup>th</sup> July 2025 at Admaston House Community Centre.**

*The meeting closed at 9.05p.m*

Signed     **P Cooper**     Date     **9<sup>th</sup> July 2025**      
(Chairman)

## Item 25/109

### Finance

#### (a) Final Accounts Paid & Bank Reconciliation May 2025

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	814.98	163.00	977.98
C Hughes Groundcare	Grass Cutting	850.00	170.00	1,020.00
Crucial Crew 2025	Grant	250.00	00.00	250.00
Unity Trust Bank	Monthly Banking Fee	8.70	00.00	8.70
B Cartwright	SID Management	300.00	00.00	300.00
SDH Accounting	Internal Audit Fees	257.87	00.00	257.87
SALC	Annual Fee	2,164.52	00.00	2,164.52
E-On	Lighting Maintenance	207.20	41.44	248.64
Stevenson Carter	Play Area Repairs & Maintenance	5,060.00	1,012.00	6,072.00
The defib Pad	Defibrillator Maintenance	356.64	71.33	427.97
Hugo Fox	Website Provision	9.99	2.00	11.99
IdVerde	Bin Emptying	266.00	53.20	319.20
Tomato Energy	Street Lighting Supply	823.93	120.09	944.02
E Ballantyne	Councillor Expenses	8.38	0.39	8.77
Various	Office Management	50.45	0.44	50.89
Various	Staffing Costs	3,043.76	00.00	3,043.76
<b>Total Payments</b>		<b>14,490.42</b>	<b>1,633.89</b>	<b>16,124.31</b>

#### Bank Reconciliation – May 2025

<b>Unity Current Account</b>	
Current A/C balance 1/5/25	85,880.75
Minus payments made May	16,124.31
Add receipts May	
VAT Return	8,310.74
Pension overpayment	31.11
Balance 31/5/25	78,098.29
Unity Bank Statement 166	78,098.29

<b>Other Banks</b>	
Unity Instant Access A/C Statement 135	129,588.06
Nationwide Business A/C Balance 31/3/25	78,142.78

<b>Total Balance all Banks</b>	285,829.13
Minus Earmarked Reserves as shown	103,555.00
<b>Total spend amount</b>	<b>182,274.13</b>
Includes budget spend of £115,000	
Precept 2 <sup>nd</sup> payment due Sept 2025	

**(b) Accounts to Date for Payment June 2025**

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	814.98	163.00	977.98
C Hughes Groundcare	Grass Cutting	850.00	170.00	1,020.00
B Cartwright	SID Management	300.00	00.00	300.00
SASA Wellbeing Hub	Grant	1,000.00	00.00	1,000.00
Hugo Fox	Website Provision	9.99	2.00	11.99
E-On	Street Lighting Maintenance	1,235.96	247.19	1,483.15
Unity Trust	Bank Fee	9.75	00.00	9.75
Zurich Municipal	Insurance	1,585.59	00.00	1,585.59
Parish OnLine	Subscription	161.00	32.20	193.20
Cllr E Ballantyne	Councillor Expenses	8.38	0.39	8.77
IdVerde	Bin Emptying	273.45	54.69	328.14
Various	Office Management	54.32	0.62	54.94
Various	Staffing Costs	3,043.76	00.00	3,043.76
Total Payments		9,347.18	670.09	10,017.27

Signed: J Hancox (Clerk & RFO)      Date: 9<sup>th</sup> July 2025

Signed: P Cooper (Chairman)      Date: 9<sup>th</sup> July 2025

## **Appendix 1**

### **Item 25/114**

### **Parish Update June 2025**

#### **New Email Addresses**

It is important that we migrate to the .gov.uk emails as soon as possible. The Clerk is arranging a session at Admaston House for anyone struggling with opening their account and accessing it. Please bring along your chosen device – pad/phone/laptop.

#### **Siberian Elm**

The tree's lower branches will be pruned Thursday 12<sup>th</sup> June following acceptance of a 5-day order by the Tree Officer at T&W. A planning application is with T&W for pollarding of the tree later in the year after the growing season.

#### **General Maintenance**

There are various jobs that need attending to including:

**Bus shelters** – weeds etc are growing through & outside the new shelter at Walcot the grass is particularly long however this is not PC land, but do we want it to spoil the new shelter?

**Gateways** – they have become dirty & again are over run with long grass, spoiling their effect and perhaps detracting from the message to slow down

Does Council wish to have a maintenance contract to cover this work? If so, this can be investigated and costs obtained for consideration at next month's meeting.

**Bins** – additional bins have been requested at Allscott Village & at the other wooden bus stops.



This style cost approximately £60 + VAT (Glasdons) and there would be the additional charge per week for emptying (approx. £6.50p.w + VAT). If this is something Council would like to consider, actual costs and examples of bins available can be investigated and the item put on next month's agenda for consideration.

#### **Crucial Crew 2025**

Following the grant given, Crucial Crew have confirmed the dates for the schools in the Parish attendance:

Allscott Meads Primary School – 9/7/25

St Peter's Bratton – 23/7/25

Councillors are welcome to volunteer and attend the day/part of the day.

There is also a VIP Day on 10/7/25 which councillors are welcome to attend.

Please let the Clerk know by Friday 13<sup>th</sup> July if anyone wishes to attend.

#### **Finials**

There may be a verbal update available at the meeting.

**J Hancox**  
**Clerk & RFO**  
**June 2025**

## Appendix 2

### Item 25/115

#### SID Statistics June 2025

**Xxxx** indicates most recent data

##### Shawbirch Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
10/12/24 – 22/12/24	13	11,564	882	
17/3/25 – 30/3/25	14	16,269	1,162	80,750 vehicles 85 <sup>th</sup> percentile 31.1 & 30.9 mph
27/5/25 – 8/6/25	13	13,347	1,027	71,250 vehicles 85 <sup>th</sup> percentile 31.4mph

##### Shawbirch Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
17/9/24 – 29/9/24	13	10,764	828	44,100 vehicles 85 <sup>th</sup> percentile speed 32.2mph
4/3/25 - 16/3/25	13	11,861	912	55,000 vehicles 85 <sup>th</sup> percentile speed 31.9mph

##### Wellington Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
15/10/24-27/10/24	13	10,086	775	
27/1/25-2/2/25	13	10,415	801	
1/4/25 – 13/4/25	13	9,854	758	

##### Wellington Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
29/10/24-10/11/24	13	3,104	239	
7/1/25 – 19/1/25	13	1,887	145	

##### Station Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
10/12/24 – 22/12/24	13	4,157	318	32,900 vehicles 85 <sup>th</sup> percentile speed 29.7mph
17/3/25 – 30/3/25	14	3,950	282	
27/5/25 – 8/6/25	13	5,616	432	

##### Station Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
6/8/24 – 18/8/24	13	4,977	383	35,800 vehicles
17/9/24 – 27/9/24	11	4,669	424	85 <sup>th</sup> percentile speed 32mph
4/3/25 – 16/3/25	13	4,530	348	

**Rushmore Lane, Allscott**

<b>Date</b>	<b>Days there</b>	<b>No vehicles exceeding</b>	<b>Daily average</b>	<b>Additional Comments</b>
18/2/25-2/3/25	13	1,123	86	North
5/2/25 – 16/5/25	12	1,165	97	South
29/4/25 – 11/5/25	13	1,430	110	North
13/5/25 – 25/5/25	13	1,499	115	South

**The Avenue, Wrockwardine, East**

<b>Date</b>	<b>Days there</b>	<b>No vehicles exceeding</b>	<b>Daily average</b>	<b>Additional Comments</b>
26/11/24-8/12/24	14	3,805	292	7,415 vehicles 85 <sup>th</sup> percentile speed 24.6mph
5/2/25 – 16/2/25	12	3,907	325	7,400 vehicles 85 <sup>th</sup> percentile 24.5mph
13/5/25 – 25/5/25	13	2,136	164	5,390 vehicles 85 <sup>th</sup> percentile 23.5mph

**The Avenue, Wrockwardine, West**

<b>Date</b>	<b>Days there</b>	<b>No vehicles exceeding</b>	<b>Daily average</b>	<b>Additional Comments</b>
17/2/25 – 2/3/25	13	3,167	243	Total vehicles approx. 6,340 85 <sup>th</sup> percentile 24.1mph
19/4/25 – 11/5/25	13	3,009	221	Total vehicles 6,570, 85 <sup>th</sup> percentile 23.9mph/average speed 19.33

**High Ercall Road, Bratton, South (new location)**

<b>Date</b>	<b>Days there</b>	<b>No vehicles exceeding</b>	<b>Daily average</b>	<b>Additional Comments</b>
29/10/24-10/11/24	13	732	56	27,300 vehicles 85 <sup>th</sup> Percentile 36.9mph & 36.4mph
7/1/25- 19/1/25	13	402	31	25,750 vehicles 85 <sup>th</sup> percentile 34.9/average speed 30.44
15/4/25- 27/4/25	13	696	53	17,540 vehicles, 85 <sup>th</sup> percentile 37.7/average speed 32.3

**High Ercall Road, Bratton, North (new location)**

<b>Date</b>	<b>Days there</b>	<b>No vehicles exceeding</b>	<b>Daily average</b>	<b>Additional Comments</b>
24/10/23-5/11/23	13	2,855	220	27,640 vehicles
21/1/25-2/2/25	13	3,149	157	29,000 vehicles; 85 <sup>th</sup> percentile 39.4