

# Wrockwardine Parish Council

## Minutes of the Full Parish Council Meeting held on Wednesday 8<sup>th</sup> July 2026 at Wrockwardine Village Hall at 7.30p.m

### Present:

Cllr P Cooper (Chairman)  
Cllr E Ballantyne  
Cllr K Ballantyne  
Cllr P Bevis  
Cllr R Eade  
Cllr J Savage  
Cllr S Parr  
Cllr G Thomas

### In Attendance:

J Hancox (Clerk)

#### 26/120 Welcome

The Chairman welcomed everyone to the meeting.

#### 26/121 Apologies for absence

Cllr P Davis – Borough commitments  
Cllr K Tonks – Personal

#### 26/122 Declaration of Interests & Dispensations

- a) Pecuniary – None declared
- b) Personal – None declared

#### 26/123 Public Session

There were no members of the public present.

#### 26/124 Police & PCSO

PC Webb had provided a written update which the Chairman read out:

- NOS canisters were seized at Tiddicross next to the electric substation. Subsequent patrols have been carried out with nothing found.
- On 11<sup>th</sup> June there was a report of cannabis being smoked on Wrockwardine Village Hall car park. Increased patrols to the area are in progress.
- On 22<sup>nd</sup> June there was a burglary in Wrockwardine where a wallet was stolen.

There were no issues raised by Council to report back.

#### 26/125 To confirm and agree the Minutes of the Previous Meeting

It was **RESOLVED** to confirm and sign the Minutes of the Council Meeting held on Wednesday 10<sup>th</sup> June 2026. [Proposer: Cllr Parr; Seconder: Cllr Eade; Vote: All that were present previously]

Cllr Bevis raised the issue of the Police representation at last month's meeting speaking to individual councillors prior to the meeting but that this information was not then tabled during the meeting because the police representatives left prior to the start of the meeting due to their work commitments. This was noted by all.

#### 26/126 Borough Councillor's Reports

Borough Cllr Thomas updated on:

- Request for trees to be cut back on The Avenue, Wrockwardine.
- Allscott Meads school.

- Impact of proposals for houses in Uffington and Upton Magna which will also impact the Parish.

## 26/127 Planning

### 1. Permissions & Refusals

The following applications were noted:

|                                          |                                     |                                                   |                                                        |
|------------------------------------------|-------------------------------------|---------------------------------------------------|--------------------------------------------------------|
| <b>TWC/2026/0285 &amp; TWC/2026/0286</b> | Admaston Farm, Bratton Rd, Admaston | Variation on multiple conditions re TWC/2025/0554 | <b>Full Granted &amp; Full Listed Building Granted</b> |
|------------------------------------------|-------------------------------------|---------------------------------------------------|--------------------------------------------------------|

### 2. New Applications

The following applications were **RESOLVED**:

|                      |                             |                                                                                                               |                   |
|----------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------|-------------------|
| <b>TWC/2026/0417</b> | Ivy Cottage, Long Lane      | Erection of a single storey side extension                                                                    | <b>No Comment</b> |
| <b>TWC/2026/0418</b> | Bluebell House, 12 Rushmoor | Change of use from agricultural land to private garden land, fencing & engineering operations (Retrospective) | <b>No Comment</b> |

### 3. Applications received after the agenda was circulated

#### **TWC/2026/0490 Land North/East Junction 7 M54, off Holyhead Road, Wellington**

Erection of 103no. dwellings, creation of a new vehicular access, internal roads & car parking, provision of public open space, landscaping, SUDs attenuation ponds & drainage systems & other associated infrastructure

It was **RESOLVED** to **OBJECT** to the application on the following grounds:

Wrockwardine Parish Council objects to this planning application. This development is in an area that has already been subject to extensive residential development and would put even more pressure on the infrastructure. This location will create unacceptable pressure on road junctions and the access and egress on and off the M54. Traffic pressure has also been compounded by the traffic from the development at Allscott Meads with people commuting to Birmingham, Wolverhampton, Shrewsbury and beyond who often use the roads through villages to reach their destinations. It will also place more pressure on the already limited availability of hospitals, doctors, dentists and schools. Wellington and its locality cannot support this continued overdevelopment of greenfield spaces.

[Proposer: Cllr Eade; Seconder: Cllr Thomas; Vote: All]

4. Delegation of Powers - It was **RESOLVED** to delegate planning decisions to the Clerk following consultation with the Chairman and Vice-Chairman during the Summer recess. [Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Parr; Vote: All]

## 26/128 Finance

### a. Final Accounts Paid & Bank Reconciliation for June 2026

The details were noted and **RESOLVED**. [Proposer: Cllr Parr; Seconder: Cllr Mrs Ballantyne; Vote: All]

### b. To consider a request for an additional payment for SID maintenance work

It was **RESOLVED** to approve the request for payment of £120 to Mr Cartwright for his assistance with the installation of the SID at Allscott Meads. [Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Eade; Vote: All]

### c. Accounts to Date for Payment July 2026

The accounts were **RESOLVED** for payment. Cllr Cooper and Cllr Parr to authorise.

[Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Parr; Vote: All]

## 26/129 Telford & Wrekin Local Plan

Council acknowledged that it had already submitted comments during the previous consultation stage and, that there were no additional comments on the modifications that they wished to submit.

**26/130 Community Governance Review**

- 1. To receive an update from Telford & Wrekin Council and SALC.**
- 2. To consider the impact of the proposals received in May on how to proceed with the ground's maintenance contract proposals for Long Yard Meadow and Admaston Green.**
- 3. To consider further the impact and legal implications the proposals have on the ground's maintenance contract for Long Yard Meadow and Admaston Green.**

Details were circulated prior to the meeting (Appendix 1) and the Chairman went through the responses at (1). Following a discussion at (2) it was **RESOLVED** that the Chairman would assist the Clerk by fielding enquiries received about the Allscott Allotments (except for tenancy /invoice matters) to free some time for the Clerk to start gathering the information required by and to be provided to Telford & Wrekin Council. [Proposer: Cllr Parr; Seconder: Cllr Eade; Vote: All]

Further discussion took place around (3) and how the issue of maintaining the sympathetic work being carried out at the sites in question could be protected. It was brought to Council's attention that it owns Long Yard Meadow rather than leases it and a discussion took place on whether this land could remain with the newly formed Wrockwardine Parish Council. It was finally **RESOLVED** to seek legal advice on all the matters pertaining to this matter and this would be done by the Clerk, Cllr Eade and Cllr Parr with the information brought to September's meeting. [Proposer: Cllr Eade; Seconder: Cllr Mr Ballantyne; Abstain:2; Vote: 4]

**26/131 Traffic Matters** – There were no updates available as Telford & Wrekin Council officers had remained elusive. However, prior to the meeting, the 2026 Traffic & Road Safety Engineering Parish Report had been received from the Borough and shared with Members, with feedback required by 31<sup>st</sup> July 2026. It was agreed that the Chairman would draft a response highlighting the inadequacy of both the current service and the report.

**26/132 Allscott Allotments**

An update was provided and, following a discussion, it was **RESOLVED** to earmark £5k in addition to the £1K currently in the budget for the improvement of the Parish Council owned parts of the site with delegated authority given to the Clerk and the Chairman to jointly authorise the spend where necessary. [Proposer: Cllr Eade; Seconder: Cllr Parr; Vote: All]

**26/133 The Grove Pub** – The Chairman spoke of his increasing concern regarding the state of the property as windows were now falling out. Borough Cllr Thomas confirmed he would chase the progress up with Telford & Wrekin Council.

**26/134 Parish Update** – The details were noted (Appendix 2)

**26/135 SID Statistics** – The details were noted and there were no comments (Appendix 3). Cllr Mrs Ballantyne asked for thanks to be given and noted to Cllr Bevis and Mr Cartwright (SID Volunteer) for their work on installing the SID at Allscott Meads.

**26/136 Grant Applications** – None received

**26/137 Other Correspondence** – None received

**26/138 Date of the next meeting**

It was confirmed that the next meeting of the Parish Council, would be held on **Wednesday 9<sup>th</sup> September 2026** at **Admaston House Community Centre** at **7.30p.m.**  
*The meeting closed at 8.27p.m*

Signed       **P Cooper**       (Chairman) Date       **9<sup>th</sup> September 2026**

## Item 26/128

### Finance

#### (a) Final Accounts Paid & Bank Reconciliation for June 2026

| Payee                 | Description                  | Net              | VAT           | Cost             |
|-----------------------|------------------------------|------------------|---------------|------------------|
| Nobridge Ltd          | Grass Cutting                | 839.42           | 167.88        | 1,007.30         |
| SALC                  | Annual Subscription Fee      | 2,300.66         | 00.00         | 2,300.66         |
| B Cartwright          | SID Management               | 300.00           | 00.00         | 300.00           |
| IdVerde               | Bin Emptying                 | 273.45           | 54.69         | 328.14           |
| E-On                  | Lighting Maintenance Fee     | 1,242.20         | 248.44        | 1,490.64         |
| British Gas           | Lighting Provision           | 422.32           | 84.46         | 506.78           |
| Parish OnLine         | Annual Subscription          | 161.00           | 32.20         | 193.20           |
| C Hughes Groundcare   | Grass Cutting                | 850.00           | 170.00        | 1,020.00         |
| Cllr P Cooper         | Chairman's Allowance 2026/27 | 700.00           | 0.00          | 700.00           |
| Various               | Office Management            | 171.37           | 11.36         | 182.73           |
| Various               | Staffing Costs               | 3,139.73         | 00.00         | 3,139.73         |
| <b>Total Payments</b> |                              | <b>10,400.15</b> | <b>769.03</b> | <b>11,169.18</b> |

#### Bank Reconciliation June 2026

| Unity Current Account                                        |                   |
|--------------------------------------------------------------|-------------------|
| Current A/C balance 1/06/26                                  | 74,311.44         |
| Minus                                                        |                   |
| Payments made June                                           | 11,169.18         |
| Add receipts                                                 |                   |
| Allotment Fee's x 3                                          | 90.00             |
| Balance 30/06/26                                             | 63,232.26         |
| Unity Bank Statement 179                                     | 63,232.26         |
| Other Banks                                                  |                   |
| Unity Instant Access A/C Statement 148                       | 214,123.92        |
| Includes £1,035.96 added interest                            |                   |
| <b>Total Balance all Banks</b>                               | <b>277,356.18</b> |
| Minus Earmarked Reserves                                     | 109,252.00        |
| <b>Actual spend amount includes budget spend for 2026/27</b> | <b>168,104.18</b> |

#### Earmarked Reserves

|                                      |                |
|--------------------------------------|----------------|
| Traffic Calming Admaston             | 40,000         |
| Street Light Replacement Admaston    | 24,000         |
| Grant Additional NAL Sockets         | 3,400          |
| Ward Fund Grant Bus Shelter Walcot   | 1,500          |
| Grant towards PCSO Vehicle           | 2,000          |
| Grounds Maintenance Urgent Work Fund | 1,000          |
| Outdoor Gyms (Commutated Sum)        | 660            |
| Grant for Bird & Bat Boxes           | 192            |
| Community Wellbeing                  | 500            |
| Allscott Meads Allotments            | 1,000          |
| CGR Contingency Fund                 | 35,000         |
| <b>Total</b>                         | <b>109,252</b> |

Signed: J Hancox (Clerk & RFO) Date: 9<sup>th</sup> September 2026

Signed: P Cooper (Chairman) Date: 9<sup>th</sup> September 2026

### (c) Accounts for Payment to Date July 2026

| Payee                     | Description             | Net             | VAT           | Cost            |
|---------------------------|-------------------------|-----------------|---------------|-----------------|
| Nobridge Ltd              | Grass Cutting           | 839.42          | 167.88        | 1,007.30        |
| RoSPA Play Safety         | Annual RoSPA Inspection | 396.00          | 79.20         | 475.20          |
| B Cartwright              | SID Management          | 300.00          | 00.00         | 300.00          |
| IdVerde                   | Bin Emptying            | 273.45          | 54.69         | 328.14          |
| Allotment Plot-Holder     | Plot Fee Reimbursement  | 30.00           | 00.00         | 30.00           |
| Wrockwardine Village Hall | Hall Hire               | 45.00           | 00.00         | 45.00           |
| Various                   | Office Management       | 128.21          | 11.62         | 139.83          |
| Various                   | Staffing Costs          | 3,139.73        | 00.00         | 3,139.73        |
|                           | <b>Total Payments</b>   | <b>5,151.81</b> | <b>313.39</b> | <b>5,465.20</b> |

## Appendix 1

### Item 26/130

### Community Governance Review

#### 1. Updates received from Telford & Wrekin Council and SALC

##### Telford & Wrekin Council

The Chairman emailed Telford & Wrekin Council as follows and the response received is highlighted in blue:

On the 9th May you e-mailed all Parish Council Clerks advising that a Legal Order was to be established. Each Parish Council would be advised about the balance of information they would have to provide. You also advised that Shadow Councils will operate until 1/4/27.

Your aim was to write to Parish Councils in the following two weeks with case specific information.

Could you please advise when:

\* The Legal Order will take effect - **we are working on finalising the order. I am sure you can appreciate that there is a lot of detail to include in the order, so it is important that we undertake appropriate due diligence to ensure it gives effect to everything needed. I anticipate this will be in the next few weeks.**

\* What case specific information is required and by when. **This is the information that we requested from every Parish Council some months ago and which your Council resolved not to provide. Let me know if you need this resending or if you will seek this from your Clerk.**

\* Expand on what the Shadow Council for Wrockwardine will look like. **There will be no requirement for a Shadow Council for Wrockwardine due to the nature of the changes.**

\* Who is legally responsible from within the Parish Council for complying with the Legal Order. **The Parish Council is an entity in its own right and is required to comply with all legislation, be that primary or secondary legislation (as the legal order will become when made). The Parish Council needs to satisfy itself through its usual governance and assurance routes that it is compliant with all legal requirements. I would expect that you will have Committees who fulfil assurance functions for the Council.**

##### SALC

The Chairman emailed SALC and received the following response:

**Unfortunately, SALC has not been involved with the process of implementing the outcomes of the community governance reviews across Telford & Wrekin.**

**This is being overseen by Telford & Wrekin Council. We have attempted to obtain an update on the implementation process to understand how matters will take effect but have not had a response.**

**In general terms, as an overview, please see attached which may help. (to be forwarded)**

**Whilst this gives an overview, I will contact Telford & Wrekin Council to obtain a specific response to the issues you have raised.**

**Last December, our national body, NALC, produced the attached Advice Note on the implications on staffing because of CGR's. (to be forwarded)**

**Hope this helps and I will come back to you once I hear back from Telford & Wrekin.**

#### 2. How information can be provided to Telford & Wrekin Council

At January's meeting, the Council resolved the following regarding the request for information for the CGR:

*Following a request from Telford & Wrekin Council regarding information required to split the Council's assets and responsibilities following the Community Governance Review the Council considered the details and **RESOLVED** that the Clerk's time was already fully occupied with statutory and contractual duties to the Council and its parishioners and therefore there would be no provision available to carry out the work required at this time. The Clerk was asked to relay this to Telford & Wrekin Council.*

Following March's meeting, the Clerk was asked to provide the asset register, and the Chairman would forward this information on. However, this proved more complicated as much of the information required could only realistically be provided by the Clerk, so providing it to the Chairman was as time consuming as providing it directly to Telford & Wrekin.

Because it is now 6 months since the original resolution and, given the ever-reducing timescale for the changes, Council now need to determine how the information should be collated and passed on. This will be a huge undertaking and Council need to consider the increased workload for the Clerk from the Allscott Allotments which has already had an enormous impact on "everyday" work. In addition, the Clerk cannot offer overtime to fulfil the extra work required.

### **3. Grounds Maintenance Contract for Long Yard Meadow and Admaston Green**

On checking previous minutes, this item also includes the grounds maintenance for the Community Orchard, which therefore covers the whole maintenance contract of the current contractor.

The original resolution by Council in January was to provide a 5-year contract to the contractor and a commuted sum to Wellington Town Council to cover some of the cost for maintaining Longyard Meadow and the Community Orchard. In February this was amended to include Admaston Green.

The Clerk remains unsure as to how this can legally be done given that the Council was aware at the time of making the decision that the lands in question would be transferring to Wellington Town Council. It may be advisable therefore that, following provision of information relating to contracts etc, the Parish Council sets up a small working group to liaise and meet with Wellington Town Council to discuss the contracts and reach an agreement which at the very least provides assurances regarding the maintenance of the sites moving forward and could involve providing a commuted sum for the continuation of the contract for a specified period of time.

Any other suggestions from Members would be welcomed.

## **Appendix 2**

### **Item 26/134**

### **Parish Update July 2026**

#### **Walcot Bus Shelter**

Reports from residents were received regarding the long grass preventing people using the shelter and obstructing vision for vehicles at the junction. Reported to Telford & Wrekin Council and the grass has now been cut.

#### **Wrockwardine Fete**

The Committee thanked the Parish Council for the grant and provided a photo of the marquee it purchased. It helped to keep the sun off the band.



#### **RoSPA Inspection**

The annual RoSPA inspection was carried out on 12<sup>th</sup> June 2026. There appear to be no urgent or “red” issues. A report and any necessary quotes required will be prepared over the Summer and brought to September’s meeting.

#### **Siberian Elm Work**

Wildflowers have been planted around 3 sides of the elm – replacing the wooden sleepers and creating a natural incline to the tree. One side has not taken so well so the contractor will be reseeding that side. They do look lovely and the butterflies and insects were enjoying them.



**Julia Hancox**  
**Clerk & RFO**  
**July 2026**

## Appendix 3

### Item 26/135

#### SID Statistics July 2026

**Xxxx** indicates most recent data

##### Shawbirch Road, Admaston, South

| Date                | Days there | No vehicles exceeding | Daily average | Additional Comments                                                                                 |
|---------------------|------------|-----------------------|---------------|-----------------------------------------------------------------------------------------------------|
| 11/11/25 – 23/11/25 | 13         | 10,674                | 821           | 69,450 vehicles. 85 <sup>th</sup> percentile speed 30.2mph                                          |
| 17/2/26 – 28/2/26   | 12         | 10,718                | 893           | 65,750 vehicles. 85 <sup>th</sup> percentile 30.9mph. Top speed 55mph.                              |
| 26/4/26 – 17/5/26   | 20         | 18,154                | 908           | 107,700 vehicles – note over a 3-week period. 85 <sup>th</sup> percentile 31.3mph. Top speed 55mph. |

##### Shawbirch Road, Admaston, North

| Date               | Days there | No vehicles exceeding | Daily average | Additional Comments                                                     |
|--------------------|------------|-----------------------|---------------|-------------------------------------------------------------------------|
| 27/11/25 – 7/12/25 | 13         | 11,078                | 852           | 43,800 vehicles. 85 <sup>th</sup> percentile speed 31.5mph              |
| 2/2/26 – 15/2/26   | 13         | 12,774                | 751           | 52,300 vehicles. 85 <sup>th</sup> percentile 31.4mph. Top speed 55 mph. |
| 19/5/26 – 31/5/26  | 13         | 13,253                | 1,019         | 51,800 vehicles. 85 <sup>th</sup> percentile 32.6mph. Top speed 65mph.  |

##### Wellington Road, Admaston, North

| Date              | Days there | No vehicles exceeding | Daily average | Additional Comments |
|-------------------|------------|-----------------------|---------------|---------------------|
| 23/12/25 – 4/1/26 | 13         | 12,669                | 974           |                     |
| 3/3/26 – 15/3/26  | 13         | 9,801                 | 754           |                     |
| 16/6/26 – 1/7/26  | 13         | 10,786                | 346           |                     |

##### Wellington Road, Admaston, South

| Date               | Days there | No vehicles exceeding | Daily average | Additional Comments |
|--------------------|------------|-----------------------|---------------|---------------------|
| 9/12/25 – 21/12/25 | 13         | 1,941                 | 149           | Road works in place |
| 17/3/26 – 23/3/26  | 13         | 2,987                 | 230           |                     |
| 2/6/26 – 14/6/26   | 13         | 3,482                 | 268           |                     |

##### Station Road, Admaston, North

| Date                | Days there | No vehicles exceeding | Daily average | Additional Comments |
|---------------------|------------|-----------------------|---------------|---------------------|
| 11/11/25 – 23/11/25 | 13         | 4,209                 | 374           |                     |
| 17/2/26 – 1/3/26    | 13         | 6,254                 | 481           |                     |
| 28/4/26 – 17/5/26   | 20         | 11,283                | 564           | 3-week period       |

##### Station Road, Admaston, South

| Date               | Days there | No vehicles exceeding | Daily average | Additional Comments |
|--------------------|------------|-----------------------|---------------|---------------------|
| 25/11/25 – 7/12/25 | 13         | 7,341                 | 564           |                     |

|                   |    |       |     |  |
|-------------------|----|-------|-----|--|
| 3/2/26 – 15/2/26  | 13 | 5,416 | 416 |  |
| 19/5/26 – 31/5/26 | 13 | 5,047 | 388 |  |

#### **Rushmore Lane, Allscott**

| <b>Date</b>       | <b>Days there</b> | <b>No vehicles exceeding</b> | <b>Daily average</b> | <b>Additional Comments</b> |
|-------------------|-------------------|------------------------------|----------------------|----------------------------|
| 20/1/26 – 1/2/26  | 13                | 1,254                        | 96                   | North                      |
| 31/3/26 – 12/4/26 | 13                | 798                          | 61                   | South                      |
| 14/4/26 – 26/4/26 | 13                | 1,699                        | 130                  | North                      |

#### **The Avenue, Wrockwardine, East**

| <b>Date</b>        | <b>Days there</b> | <b>No vehicles exceeding</b> | <b>Daily average</b> | <b>Additional Comments</b>                           |
|--------------------|-------------------|------------------------------|----------------------|------------------------------------------------------|
| 28/10/25 – 9/11/25 | 13                | 4,359                        | 335                  | 8,430 vehicles                                       |
| 7/1/26 – 18/1/26   | 12                | 2,859                        | 228                  | 5,750 vehicles; 85 <sup>th</sup> percentile 24mph    |
| 14/4/26 – 26/4/26  | 13                | 4,771                        | 367                  | 9,050 vehicles. 85 <sup>th</sup> percentile 24.7mph. |

#### **The Avenue, Wrockwardine, West**

| <b>Date</b>         | <b>Days there</b> | <b>No vehicles exceeding</b> | <b>Daily average</b> | <b>Additional Comments</b>                                |
|---------------------|-------------------|------------------------------|----------------------|-----------------------------------------------------------|
| 13/10/25 – 28/10/25 | 15                | 3,696                        | 221                  | 7,920 vehicles; 85 <sup>th</sup> percentile speed 24.3mph |
| 20/1/26 – 1/2/26    | 13                | 3,116                        | 240                  | 7,265 vehicles; 85 <sup>th</sup> percentile 23.8mph       |
| 31/3/26 – 12/4/26   | 13                | 3,247                        | 250                  | 7,363 vehicles. 85 <sup>th</sup> percentile 23.6mph.      |

#### **High Ercall Road, Bratton, South (new location)**

| <b>Date</b>        | <b>Days there</b> | <b>No vehicles exceeding</b> | <b>Daily average</b> | <b>Additional Comments</b>                           |
|--------------------|-------------------|------------------------------|----------------------|------------------------------------------------------|
| 9/12/25 – 21/12/25 | 13                | 345                          | 27                   | 16,810 vehicles, 85 <sup>th</sup> percentile 36mph   |
| 17/3/26 – 29/3/26  | 13                | 660                          | 51                   | 21,550 vehicles, 85 <sup>th</sup> percentile 36.9mph |
| 2/6/26 – 14/6/26   | 13                | 659                          | 51                   | 20,700 vehicles, 85 <sup>th</sup> percentile 36.7mph |

#### **High Ercall Road, Bratton, North (new location)**

| <b>Date</b>       | <b>Days there</b> | <b>No vehicles exceeding</b> | <b>Daily average</b> | <b>Additional Comments</b>                           |
|-------------------|-------------------|------------------------------|----------------------|------------------------------------------------------|
| 16/9/25 – 28/9/25 | 13                | 3,032                        | 233                  | 20,400 vehicles, 85 <sup>th</sup> percentile 39.2mph |
| 23/12/25 – 6/1/26 | 15                | 1,890                        | 127                  | 23,450 vehicles, 85 <sup>th</sup> percentile 39mph   |
| 3/3/26 – 15/3/26  | 13                | 2,750                        | 212                  | 27,700 vehicles, 85 <sup>th</sup> percentile 39.3mph |