

Wrockwardine Parish Council

Minutes of the Full Parish Council Meeting held on Wednesday 10th December 2025 at Admaston House Community Centre at 7.30p.m

Present:

Cllr P Cooper (Chairman)
Cllr P Bevis
Cllr R Eade
Cllr P Davis
Cllr J Savage
Cllr K Tonks
Cllr G Thomas

In Attendance:

J Hancox (Clerk)

25/200 Welcome

The Chairman welcomed everyone to the meeting.

25/201 Apologies for absence

Cllrs Mr & Mrs Ballantyne – Personal reasons

25/202 Declaration of Interests & Dispensations

- a) Pecuniary – None declared
- b) Personal – None declared

25/203 Public Session

Nothing raised.

25/204 Police & PCSO

The Clerk advised that there had been no police representation at recent meetings due to staff shortages. The police had confirmed that there were no immediate issues on the patch and asked for anything to be reported be passed on.

The Parish priorities were **RESOLVED** as: Speeding; Anti-social behaviour; Rural crime.
[Proposer: Cllr Tonks; Seconder: Cllr Bevis; Vote: All]

25/205 To confirm and agree the Minutes of the Previous Meeting

It was **RESOLVED** to confirm and sign the Minutes of the Council Meeting held on Wednesday 12th November 2025. [Proposer: Cllr Davis; Seconder: Cllr Tonks; Vote: All]

25/206 Borough Councillor's Reports

Borough Cllr Davis updated on:

- Flooding on Haygate Fields.

Borough Cllr Tonks updated on:

- Tree down.
- People camped opposite Gate Pub at Bratton moved on.
- Christmas tree at Admaston House.

Borough Cllr Thomas updated on:

- Work being done by Highways in other parts of patch.

Cllr Eade joined meeting at 7.41p.m

25/207 Planning**1. Permissions & Refusals**

The following applications were noted:

TWC/2025/0659	Leasowes Farm, Meadow Drive, Allscott	Erection of a detached annexe following demolition of existing outbuilding	Full Granted
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2. New Applications

TWC/2025/0786	Allscott Sports & Social Club, Allscott	Installation of a 3-lane cricket training facility & a non turf cricket wicket pitch	Support
TWC/2025/0817	6 Ruith Field, Shawbirch	Erection of a single storey rear & side extension	No Comment

3. Applications received after the agenda was circulated**TWC/2025/0784 – The Coppins, Wrockwardine.**

Replacement of roof tiles, cladding on side elevation & garage roof – **No Comment**

25/208 Finance**a) Final Accounts Paid & Bank Reconciliation for November 2025**

The details were noted and **RESOLVED**.

b) Accounts to Date for Payment November 2025

The accounts were **RESOLVED** for payment.

[Proposer: Cllr Davis; Seconder: Cllr Eade; Vote: All]

25/209 Street Lighting

- a. **Letter from Telford & Wrekin Council dated 26th November 2025** – the contents of the letter were noted
- b. **Actions required** – It was determined to arrange a meeting with Telford & Wrekin Council on either the 8th or 12th January 2026 and to invite Borough Cllr Tonks and Cllr Mr Ballantyne along with the representatives from T&W to discuss the way forward with the street lighting.

25/210 Allscott Meads Allotments

Information was provided prior to the meeting (Appendix 1). The following matters were **RESOLVED**:

a. **Allocation of plots** – to be done on a first come, first served basis therefore in date order from initial application.

b. **Cost of the plot** – To use the banding scale of small: £30; medium: £40; large: £50

c. **Name of the site** – Allscott Allotments.

d. **Value of the land** - £30k

It was further **RESOLVED** to give authority to the Clerk to arrange a further meeting with residents for the allocation of plots to take place and to contact applicants as necessary to make enquiries regarding their applications and to look at the provision of water butts, a communal shed and locking mechanisms for the gates.

[Proposer: Cllr Eade; Seconder: Cllr Davis; Vote: All]

25/211 Play Areas

a. **Update** – An update on the recent work carried out was circulated (Appendix 2)

b. **Replacement of roundabout at Wrockwardine** – Unfortunately 3 quotes had not been received prior to the meeting, and it was decided to wait for these before making a decision.

From the recommendation in the RoSPA Report 2025 it was **RESOLVED** to replace the overlay around the swings and springy animals at a cost of £3,840 + Vat and to have the swings de-rusted, primed and painted at a cost of £240 + VAT.

[Proposer: Cllr Eade; Seconder: Cllr Davis; Vote: All]

- 25/212** **SIDs** – Receipt of two new solar SID units was noted. It was **RESOLVED** that Cllr Cooper, Cllr Bevis and Mr Cartwright (SID volunteer) would erect the units at Allscott Meads and South View, Wrockwardine.
[Proposer: Cllr Davis; Seconder: Cllr Thomas; Vote: All]
- 25/213** **Tree Trail Signage** – It was **RESOLVED** to allow the Friends of Dothill Nature Reserve to place a sign at the Siberian Elm on Admaston Green [Proposer: Cllr Eade; Seconder: Cllr Davis; Vote: All]
- 25/214** **Parish Update** - The details were noted (Appendix 3).
- 25/215** **SID Statistics** – Details were noted and there were no comments (Appendix 4).
- 25/216** **Grant Applications** - None received.
- 25/217** **Other Correspondence** – None received.
- 25/218** **Date of the next meeting**
It was confirmed that the next meeting would be held on **Wednesday 14th January 2026** at **Wrockwardine Village Hall** at **7.30p.m.**

The meeting closed at 8.16p.m

Signed _____ **K Tonks** _____ Date **14th January 2026** _____
(Chairman)

Item 25/208

Finance

(a) Final Accounts Paid & Bank Reconciliation for November 2025

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	814.98	163.00	977.98
C Hughes Groundcare	Grass Cutting	850.00	170.00	1,020.00
Allscott Sports & Social Club	Allotment Meet & Great Session	208.33	41.67	250.00
Unity Trust Bank	Monthly Banking Fee	8.85	00.00	8.85
B Cartwright	SID Management	300.00	00.00	300.00
S J Roberts	Wrockwardione Carpark – Grant Spend	8,250.00	1,650.00	9,900.00
IdVerde	Bin Emptying	273.45	54.69	328.14
E-On	Street Lighting Maintenance	98.00	19.60	117.60
Defib Shop	Defibrillator Maintenance	290.00	58.00	348.00
Royal British Legion	Poppy Wreath	24.49	00.00	24.49
Allotment Society	Subscription	85.00	00.00	85.00
P Bevis	Councillor Expenses	42.98	00.00	42.98
M Bissell Trees	Tree Cutting	795.00	159.00	954.00
Various	Office Management	277.55	39.22	316.77
Various	Staffing Costs	3,144.37	00.00	3,144.37
Total Payments		15,548.01	2,358.85	17,906.86

Bank Reconciliation – November 2025

Unity Current Account	
Current A/C balance 1/11/25	91,238.29
Minus payments made November	17,906.86
Add	
Unpaid contractor (tree cutting)	954.00
Clerk's stationary personal payment	20.00
Balance 30/11/25	74,305.43
Unity Bank Statement 172	74,305.43
Other Banks	
Unity Instant Access A/C Statement 140	131,085.28
Nationwide Business A/C Balance 31/3/25	78,142.78
Total Balance all Banks	283,533.49
Minus Earmarked Reserves	95,052.00
Total spend amount	188,481.49

Earmarked Reserves

Traffic Calming Admaston	40,000
Street Light Replacement Admaston	24,000
Grant Additional NAL Sockets	3,400
Bus Shelter Walcot	3,303
Ward Fund Grant Bus Shelter Walcot	1,500
Grant towards PCSO Vehicle	2,000
Grounds Maintenance Urgent Work Fund	1,000
Outdoor Gyms (Commuted Sum)	660
Feasibility Study Admaston	550
Traffic Calming	
Grant for Bird & Bat Boxes	192
Community Wellbeing	500
Allscott Meads Allotments	4,576
Grant Solar Lighting	1,450
Bus Shelter Insurance (T&W Council)	8,921

Total 92,052

(b) Accounts to date for Payment December 2025

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	814.98	163.00	977.98
C Hughes Groundcare	Grass Cutting & Hedges	950.00	190.00	1,140.00
B Cartwright	SID Management	300.00	00.00	300.00
Scribe	Allotments Package	19.00	3.80	22.80
Elan City	SID Provision	4,678.97	935.79	5,614.76
IdVerde	Bin Emptying	273.45	54.69	328.14
E-On	Street Lighting Maintenance	353.85	70.77	424.62
E Ballantyne	Councillor Expenses	11.18	0.52	11.70
Unity Trust Bank	Monthly Charges	8.55	00.00	8.55
Various	Office Management	63.87	4.59	68.46
Various	Staffing Costs	3,144.37	00.00	3,144.37
Total Payments		10,618.22	1,423.16	12,041.38

Signed: J Hancox (Clerk & RFO) Date: 14th January 2026

Signed: K Tonks (Chairman) Date: 14th January 2026

Appendix 1

Item 25/210

Allscott Meads Allotments

a. Update

The transfer of the site to Wrockwardine Parish Council completed on Friday 28th November 2025. The site has been cleared and the plots marked out. It is now important to get the plots allocated as soon as possible.

b. Allocation of Plots

There are currently enough plots available for residents that are interested. Deciding on who gets which plot is difficult as people will no doubt have preferences and, some plots are bigger than others and there are also 3 sets of 3 raised plots. A map is attached of the site.

One idea has been that plot holder names are pulled from a hat (or other suitable item!) and in that order, they pick the plot of their choice.

Any other ideas for a fair distribution are welcome.

c. Cost of Plot

Cost of a plot is generally (in accordance with how other sites are worked) charged on an annual basis with water included in that cost. At present the cost of the water is an unknown and, costs may therefore need adjusting next year to accommodate this. The cost also covers the administration costs involved in running the site.

As the plots are different sizes, a banding scale could be considered i.e. £30; £40; £50 per annum. Alternatively, everyone could pay the same.

d. Name of the Site

Currently the site is referred to as Allscott Meads Allotments. Council should consider if this is the preferred name or if an alternative be used.

e. Value of the Land

The solicitor needs a value for the land to obtain a quote for “no search indemnity insurance”. That figure will serve as the limit of indemnity, usually the purchase price, however in this case the land is being transferred for nil consideration. The solicitor suggests the Council determine a figure that would sufficiently cover any losses because of something which would have been revealed by searches. There is no requirement for the Council to obtain no search insurance, but not doing so leaves the Council exposed to the risk of anything which would have been revealed by searches.

Appendix 2

Item 25/211

Play Areas

a. Update

The following repairs have been carried out on the play areas:

June

- Goal Posts at Wrockwardine
- Fencing at Pemberton Road

July

- Spinning disc at Wrockwardine
- Rocker at Wrockwardine
- Pirate Ship at Pemberton Road

September

- Swings at Wrockwardine

November

- Zip wire at Wrockwardine

b. Replacement of rocker roundabout at Wrockwardine

Unfortunately, the rocker repair carried out in July has not resolved the issue.

The option is now to remove it and either replace it or make good the ground.

The contractor has currently only provided 1 option:

1. Inclusive Dish Roundabout

Our rotating dish roundabout is one of our most inclusive products, it can be used for very fast dynamic play. The rocking and rotating motion with good body support and security given by the dish shape, make our dishes accessible to all. The angle of the dish and its height make side transfer possible and minimise the lifting required by helpers.

Can accommodate up to 2 users.



- a. Cost to supply and install spinning inclusive dish along with 6m x 6m of grass matting and stabilising mesh
Total cost £3650 plus Vat.
- b. Supply and install spinning dish along with wet pour pad and concreted edge curbs 5.5mx 5.5m in black Total
cost £6400 plus Vat.
- c. Removal of old unit and reinstatement £500 plus Vat

The Clerk has requested further options, something similar to what is there currently and a cheaper option. Therefore, the recommendation is to wait until full information is received and have It brought back to January's meeting.

Additional Required

The RoSPA report also highlighted surfaces at Wrockwardine around the junior swings and springy animals needed repair:

1. Swings complete overlay to the whole area

5m x 5m =25m² @ 30mm – Black & light grey fleck 75:25 mix – Overlay - £71 - £1775

20lm with 150mm cutback – 3 x bags of base - £134

Waste removal - £150

Total - £2059 ex vat

2. Springy animals area overlay to the whole area

3.5m x 6m =21m² @ 30mm – Black & light grey fleck 75:25 mix – Overlay - £71 - £1497

19lm with 150mm cutback – 3 x bags of base - £134

Waste removal - £150

Total - £1781 ex vat

3. Repair option to the damaged areas only would cost **£500 plus Vat**

4. Swings de-rusted primed and painted Total cost £140 each = £280 + Vat.

Recommendation

a. Resolve either Options 1 and 2 or Option 3

b. Resolve Option 4

Julia Hancox

Clerk & RFO

9th December 2025

Appendix 3

Item 25/214

Parish Update December 2025

Grounds Maintenance Contracts after CGR

This item will now be on January's agenda for discussion.

Waters Upton Traffic Meeting

No date has been arranged yet.

Telford and Wrekin Local Plan - Hearing Sessions

The Government appointed Planning Inspector has confirmed the dates for the Local Plan hearing sessions. The hearings are publicly held meetings where the Inspector can probe into key issues relating to the preparation of the plan.

The dates for the when the Telford and Wrekin Local Plan Examination hearings will be held are:

Week 1 - Tuesday 24 February to Friday 27 February 2026

Week 2 – Tuesday 3 March to Friday 6 March 2026

Week 3 – Tuesday 17 March 2026 to Friday 20 March 2026

The venue for the hearings will be Meeting Point House, further details relating to the hearing sessions and examination process, including matters, issues and questions raised by the Inspector is available on the examination website.

Please remember the above dates could be subject to change, it is recommended that you check the Examination website for any updates closer to the hearing sessions [Telford and Wrekin Local Plan Examination Information - Local Plan](#).

Community Governance Review

Telford & Wrekin have sent details of preliminary work required for those PC's subject to change. Needless to say, this is a large amount of work and, because the email received missed this month's agenda, it will be on January's agenda to discuss how this PC can manage the increased workload.

Christmas Leave

The "office" will be closed from 22nd December – 26th December 2025 and again on the 1st & 2nd of January. On the 29th/30th/31st Dec, the Clerk will be working on setting up the allotment site on Scribe and getting all the paperwork finalised etc. So, whilst emails will be checked, only urgent matters will be attended to.

Julia Hancox

Clerk & RFO

December 2025

Appendix 4

Item25/215

SID Statistics December 2025

Xxxx indicates most recent data

Shawbirch Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
17/3/25 – 30/3/25	14	16,269	1,162	80,750 vehicles 85 th percentile 31.1 & 30.9 mph
27/5/25 – 8/6/25	13	13,347	1,027	71,250 vehicles 85 th percentile 31.4mph
11/11/25 – 23/11/25	13	10,674	821	69,450 vehicles. 85 th percentile speed 30.2mph

Shawbirch Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
10/6/25 – 22/6/25	13	14,239	1,093	52,300 vehicles. 85 th percentile speed 32.6mph
1/9/25 – 14/9/25	13	12,138	933	
27/11/25 – 7/12/25	13	11,078	852	43,800 vehicles. 85 th percentile speed 31.5mph

Wellington Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
8/7/25 – 20/7/25	13	11,600	892	
16/9/25 – 28/9/25	13	9,381	721	

Wellington Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
24/6/25 – 6/7/25	13	4,044	311	
19/8/25 – 31/8/25	13	4,863	376	37,320 vehicles;85 th percentile 29.9mph

Station Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
10/6/25 – 22/6/25	13	6,027	463	
4/9/25 – 14/9/25	11	4,238	385	26,700 vehicles; 85 th percentile 30mph. Less days as waiting for replacement battery
11/11/25 – 23/11/25	13	4,209	374	

Station Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
4/3/25 – 16/3/25	13	4,530	348	
25/11/25 – 7/12/25	13	7,341	564	

Rushmore Lane, Allscott

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
29/4/25 – 11/5/25	13	1,430	110	North
13/5/25 – 25/5/25	13	1,499	115	South
5/8/25 – 17/8/25	13	1,088	84	North
13/10/25 – 27/10/25	15	1,301	87	North
28/10/25 – 9/11/25	13	1,433	110	South

The Avenue, Wrockwardine, East

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
5/2/25 – 16/2/25	12	3,907	325	7,400 vehicles 85 th percentile 24.5mph
13/5/25 – 25/5/25	13	2,136	164	5,390 vehicles 85 th percentile 23.5mph
13/10/25 – 28/10/25	15	3,696	221	7,920 vehicles; 85 th percentile 23.4mph
28/10/25 – 9/11/25	13	4,359	335	8,430 vehicles

The Avenue, Wrockwardine, West

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
19/4/25 – 11/5/25	13	3,009	221	Total vehicles 6,570, 85 th percentile 23.9mph/average speed 19.33
5/8/25 – 17/8/25	13	3,157	243	7,950 vehicles; 85 th percentile 23.9mph
13/10/25 – 28/10/25	15	3,696	221	7,920 vehicles; 85 th percentile speed 24.3mph

High Ercall Road, Bratton, South (new location)

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
15/4/25- 27/4/25	13	696	53	17,540 vehicles, 85 th percentile 37.7/average speed 32.3
24/6/25 – 6/7/25	13	555	43	18,530 vehicles, 85 th percentile 36.9mph

High Ercall Road, Bratton, North (new location)

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
21/1/25-2/2/25	13	3,149	157	29,000 vehicles; 85 th percentile 39.4mph
8/7/25 – 20/7/25	13	3,596	278	30,750 vehicles; 85 th percentile 39.7mph
16/9/25 – 28/9/25	13	3,032	233	20,400 vehicles, 85 th percentile 39.2mph