

Wrockwardine Parish Council

Minutes of the Full Parish Council Meeting held on Wednesday 11th February 2026 at Admaston House Community Centre at 7.30p.m

Present:

Cllr P Cooper (Chairman)
Cllr E Ballantyne
Cllr K Ballantyne
Cllr P Bevis
Cllr P Davis
Cllr R Eade
Cllr S Parr
Cllr J Savage
Cllr G Thomas
Cllr K Tonks

In Attendance:

1 Member of the public
J Hancox (Clerk)

26/22 Welcome

The Chairman welcomed everyone to the meeting.

26/23 Apologies for absence

None

26/24 Declaration of Interests & Dispensations

- a) Pecuniary – None declared
- b) Personal – Cllrs Mr & Mrs Ballantyne declared an interest in planning application TWC/2026/0014

26/25 Public Session

One member of the public spoke about traffic issues at Long Lane and the Local Plan sessions.

26/26 Police & PCSO

PC Simon Webb provided an email update regarding antisocial behaviour on Pemberton Road car park, speed enforcement and a road traffic accident at Admaston crossroads where 2 vehicles were involved, but no injuries. There are also rogue traders operating in the area.

26/27 To confirm and agree the Minutes of the Previous Meeting

It was **RESOLVED** to confirm and sign the Minutes of the Council Meeting held on Wednesday 14th January 2026. [Proposer: Cllr Thomas; Seconder: Cllr Tonks; Vote: All that were present]

26/28 Borough Councillor's Reports

Borough Cllr Tonks updated on:

- Residents unhappy with testing of land on Brandon Avenue for new houses when they understood land was unsuitable for a doctors' surgery. T&W Council say it was never unsuitable and always for planned development
- Pemberton Road planning application for a care-home approved
- Anti-social behaviour on Crowdale Road

Borough Cllr Davis updated on:

- Work continuing at Haygate Fields and just waiting for the developers to finish on site

Borough Cllr Thomas updated on:

- Difficulty of reporting potholes as they are waterlogged and the number there were in the Parish

Allscott Meads development including request for a bus stop.

26/29 Planning

1. Permissions & Refusals

The following applications were noted:

TWC/2025/0817	6 Ruith Field, Shawbirch	Erection of a single storey rear & side extension	Full Granted
TWC/2025/0852	Wrockwardine Farm, Wrockwardine	Crown reduction by up to 2m & removal of lower branch to 1no. Ash tree, felling of 3no. Ash trees & felling of 1no Oak tree	Trees in Conservation Area Granted
TWC/2025/0784	The Coppins, Wrockwardine	Replacement of roof tiles, cladding on side elevation of garage roof	Full Granted

2. New Applications

None

Cllrs Mr & Mrs Ballantyne left the meeting at 7.50p.m

3. Applications received after the agenda was circulated

TWC/2026/0014 Oak House, 26 Bratton Road, Bratton - Erection of 2no. outbuildings. *Amended plans received*

It was agreed to make **No Comment** on this application

Cllrs Mr & Mrs Ballantyne joined the meeting again at 7.51p.m

TWC/2026/0062 The Plough Inn, Allscott – Erection of open canopy on the front elevation, single storey side & rear extension, a shed & amended parking layout following demolition of existing conservatory

It was agreed to **Support** this application

26/30 Finance

a) Final Accounts Paid & Bank Reconciliation for January 2026

The details were noted and **RESOLVED**.

b) Accounts to Date for Payment February 2026

The accounts were **RESOLVED** for payment and included an additional payment to British Gas.

[Proposer: Cllr Davis; Seconder: Cllr Parr; Vote: All]

26/31 Future Grounds Maintenance Contracts

New information concerning the contract and the decision made at Full Council in January (Appendix 1) was circulated prior to the meeting. Following a discussion and some disagreement over the proposal it was **RESOLVED** to add Admaston Green to the proposed 5-year contract.

Cllr Davis, Cllr Thomas and Cllr Parr abstained from the vote on the basis that they would like more information on the legal position surrounding this.

[Proposer: Cllr Mr Ballantyne; Seconder: Cllr Mrs Ballantyne; Vote: All remaining]

26/32 Traffic Matters

- a) **SIDs** – It was confirmed that SJ Roberts would be providing support to install the SID at Allscott Meads next week. Following a discussion, it was agreed to temporarily install the Wrockwardine SID in its existing site and to either get permission from Highways for a position by the play area or in the cemetery grounds. Cllr Davis asked that he be included in the Traffic Group meeting to ensure this is carried out. It was agreed to check the position of the Charlton site.

[Proposer: Cllr Cooper; Seconder: Cllr Eade; Vote: All]

- b) **Update on matters outstanding** – The Chairman advised he was waiting for a reply from Highways regarding the work outstanding but had no reply yet.
- c) **Earmarked Reserves** – The Chairman suggested that this be discussed at the Traffic Group Meeting.
- d) **Traffic Group Meeting** – It was agreed a meeting should be held as soon as possible to discuss matters outstanding and what work could be done to utilise the reserves and in the limited time available.

26/33 Allscott Allotments

An update was provided (Appendix 2). Council determined that sheds could only be 6x4 (see point 6). The Chairman provided the following additional points:

- A possible pathway at the other side of the road, opposite to the entrance
- A removable bollard for the space between the car park and the Sports & Social Club would cost around £50.
- The pre-set code for the water supply padlocks is not working.

Council determined that they were happy for the Grounds Maintenance Group to deal with issues that arose.

Member of the public left at 8.42p.m

26/34 Walcot Bus Shelter

Only one quote had been received for £405 + VAT. Council **RESOLVED** that the Chairman and the Clerk compare the other quotes once received and order the work to be carried out.

[Proposer: Cllr Eade; Seconder: Cllr Parr; Vote: All]

26/35 Siberian Elm

Following the quote received for work to the base to include replacing post and sleepers at a cost of £1,260 + VAT, the Clerk was asked to check with the contractor what was causing the problem and whether this had been investigated. Council felt it would be better to determine any underlying problems at this point. This information to be brought back to March's meeting.

26/36 **Parish Update** - The details were noted and there were no comments (Appendix 3).

26/37 **SID Statistics** – The details were noted and there were no comments (Appendix 4).

26/38 Grant Applications

1. **Wrockwardine Fete Committee** – It was **RESOLVED** to award £200 towards the cost of the marquee
[Proposer: Cllr Davis; Seconder: Cllr Tonks; Vote: All]

2. **Admaston Methodist Church** – It was **RESOLVED** to award £200 towards the cost of a purpose-built entrance ramp. [Proposer: Cllr Mrs Ballantyne; Seconder: Cllr Parr; Vote: All]

26/39 **Other Correspondence** – None received.

26/40 Date of the next meeting

It was confirmed that the next meeting would be held on **Wednesday 11th March 2026** at **Wrockwardine Village Hall** at **7.30p.m.**

The meeting closed at 9.05p.m

Signed P Cooper (Chairman) Date 11th March 2026

Item 26/30

Finance

(a) Final Accounts Paid & Bank Reconciliation for January 2026

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	814.98	163.00	x977.98
C Hughes Groundcare	Grass Cutting	850.00	170.00	X1,020.00
Lanyon Bowdler	Professional Fees – Allscott Allotments	1,809.00	352.80	X2,161.80
Allscott Sports Club	Room Hire – Allotment Meeting	50.00	10.00	X60.00
B Cartwright	SID Management	300.00	00.00	x300.00
IdVerde	Bin Emptying	273.45	54.69	x328.14
SLCC	SLCC Membership	253.00	00.00	x253.00
Stevenson Carter	Playground Repair	520.00	104.00	X624.00
Safepoint	Lone Worker Protection	300.00	60.00	x360.00
ICO	Data Protection Fee	47.00	00.00	X47.00
E Ballantyne	Clr Expenses	8.38	0.39	x8.77
Various	Office Management	117.87	11.30	x129.17
Various	Staffing Costs	3,144.37	00.00	x3,144.37
Total Payments		8,488.05	926.18	9,414.23

Bank Reconciliation January 2026

Unity Current Account	
Current A/C balance 1/01/26	61,418.99
Minus payments made January	9,414.23
Add receipts Allscott Allotment Fees	520.00
Balance 31/01/26	52,524.76
Unity Bank Statement 174	52,524.76

Other Banks	
Unity Instant Access A/C Statement 143	211,994.59

Total Balance all Banks	264,519.35
Minus Earmarked Reserves	124,860.00
Actual spend amount	139,659.35

Earmarked Reserves

Traffic Calming Admaston	40,000
Street Light Replacement Admaston	24,000
Grant Additional NAL Sockets	3,400
Bus Shelter Walcot	3,303
Ward Fund Grant Bus Shelter Walcot	1,500
Grant towards PCSO Vehicle	2,000
Grounds Maintenance Urgent Work Fund	1,000
Outdoor Gyms (Commuted Sum)	660
Grant for Bird & Bat Boxes	192
Community Wellbeing	500
Allscott Meads Allotments	2,934
Grant Solar Lighting	1,450
Bus Shelter Insurance (T&W Council)	8,921
CGR Contingency Fund	35,000
Total	124,860

(b) Accounts to date for Payment February 2026

Payee	Description	Net	VAT	Cost
Nobridge Ltd	Grass Cutting	814.98	163.00	x977.98
C Hughes Groundcare	Grass Cutting & Hedges	1,000.00	200.00	X1,200.00
B Cartwright	SID Management	300.00	00.00	x300.00
CLlr P Cooper	Chairman's Allowance	300.00	00.00	X300.00
IdVerde	Bin Emptying	273.45	54.69	x328.14
Wrockwardine Village Hall	Room Hire	247.50	00.00	X247.50
Liquid Net td	Web Domain	35.95	00.00	x35.95
Various	Office Management	95.14	5.24	X100.38
Various	Staffing Costs	3,144.37	00.00	x3,144.37
	Total Payments	6,211.39	422.93	6,634.32

Signed: *J Hancox* (Clerk & RFO) Date: 11th March 2026

Signed: *P Cooper* (Chairman) Date: 11th March 2026

Appendix 1

Item 26/31

Future Grounds Maintenance Contracts

Briefing Note

Council considered this item at January's meeting (Item 26/12) and the following resolution was made:

- Award a 5-year contract to Mr C Hughes for maintenance of Long Yard Meadow and the Orchard
- To commute a sum of no more than 50% of the overall cost of the contract
- To pay for the contract to be written by a solicitor

However, upon further investigation, it appears that this would change the existing contract and is not therefore an option (see Standing Orders p.20).

The only option available that constitutes an extension of the contract is to include Admaston Green together with Long Yard Meadow and the Orchard. This will not affect the commuted sum as no amount has yet been calculated and the contract has not yet been drawn up.

Decision Required

Council should determine whether this is an acceptable amendment.

Appendix 2

Item 26/33

Allscott Allotments

Update

1. To date 33 out of 41 plots have been allocated. There are a couple of applications pending. We are waiting on 1 raised plot to be installed – SJ Roberts have been approached twice for a quote, but to date, no response.
2. The lock has been placed on the gate and the tenants who have paid & signed their tenancy agreement have been given the code.
3. They have also been given the code to the front gates which are sometimes locked by the car dealership.
4. Seven prospective tenants have not paid or signed their tenancy agreement so these will need chasing up.
5. Several questions have been posed which the Clerk has been unable to answer straight away (regarding planting etc). A compilation of these, plus answers will be collated into a factsheet or newsletter and distributed to all tenants.
6. A tenant has asked if their shed can be 6x5 as they have a chance of a free one. Council will need to determine if this is allowed.
7. Inspections will need to begin on the site and in the first instance the Clerk and the Chairman will do these following or during the agenda setting meeting once a month. An inspection sheet needs producing for this and shared with tenants.
9. The PC will be locating a shed/storage at the front of the site.
10. There is still ground available to install additional plots if required.

If any Councillor wishes to support/advise/make suggestions, please do so. This is all very new!!

J Hancox
Clerk & RFO
11 Feb 26

Appendix 3

Item 26/36

Bus Stop Allscott Meads

Telford & Wrekin Council have confirmed that they are considering stops within the estate itself and once the final routes have been determined the stops will be positioned and at that time shelters can be considered if appropriate. Council may wish to decide funding one at that time.

Audit 2025/26

The audit season has begun with the newly appointed internal auditor requesting preliminary information in preparation of the end of year. Please therefore bear with the Clerk. This is a new auditor and may ask for different things or want them presented in a different format.

Annual leave

The Clerk will be on annual leave on Monday 16th February 2026.

Advance notification: Monday 18th May 2026 – Monday 25th May 2026 & Thursday 24th September 2026 – Thursday 1st October 2026.

Julia Hancox
Clerk & RFO
February 2026

Appendix 4

Item 26/37

SID Statistics February 2026

Xxxx indicates most recent data

Shawbirch Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
27/5/25 – 8/6/25	13	13,347	1,027	71,250 vehicles 85 th percentile 31.4mph
11/11/25 – 23/11/25	13	10,674	821	69,450 vehicles. 85 th percentile speed 30.2mph

Shawbirch Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
1/9/25 – 14/9/25	13	12,138	933	
27/11/25 – 7/12/25	13	11,078	852	43,800 vehicles. 85 th percentile speed 31.5mph

Wellington Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
8/7/25 – 20/7/25	13	11,600	892	
16/9/25 – 28/9/25	13	9,381	721	
23/12/25 – 4/1/26	13	12,669	974	

Wellington Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
24/6/25 – 6/7/25	13	4,044	311	
19/8/25 – 31/8/25	13	4,863	376	37,320 vehicles; 85 th percentile 29.9mph
9/12/25 – 21/12/25	13	1,941	149	Road works in place

Station Road, Admaston, North

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
10/6/25 – 22/6/25	13	6,027	463	
4/9/25 – 14/9/25	11	4,238	385	26,700 vehicles; 85 th percentile 30mph. Less days as waiting for replacement battery
11/11/25 – 23/11/25	13	4,209	374	

Station Road, Admaston, South

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
25/11/25 – 7/12/25	13	7,341	564	

Rushmore Lane, Allscott

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
13/5/25 – 25/5/25	13	1,499	115	South
5/8/25 – 17/8/25	13	1,088	84	North
13/10/25 – 27/10/25	15	1,301	87	North
28/10/25 – 9/11/25	13	1,433	110	South
7/1/26 – 18/1/26	12	599	50	South
20/1/26 – 1/2/26	13	1,254	96	North

The Avenue, Wrockwardine, East

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
13/5/25 – 25/5/25	13	2,136	164	5,390 vehicles 85 th percentile 23.5mph
13/10/25 – 28/10/25	15	3,696	221	7,920 vehicles; 85 th percentile 23.4mph
28/10/25 – 9/11/25	13	4,359	335	8,430 vehicles
7/1/26 – 18/1/26	12	2,859	228	5,750 vehicles; 85 th percentile 24mph

The Avenue, Wrockwardine, West

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
5/8/25 – 17/8/25	13	3,157	243	7,950 vehicles; 85 th percentile 23.9mph
13/10/25 – 28/10/25	15	3,696	221	7,920 vehicles; 85 th percentile speed 24.3mph
20/1/26 – 1/2/26	13	3,116	240	7,265 vehicles; 85 th percentile 23.8mph

High Ercall Road, Bratton, South (new location)

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
15/4/25- 27/4/25	13	696	53	17,540 vehicles, 85 th percentile 37.7/average speed 32.3
24/6/25 – 6/7/25	13	555	43	18,530 vehicles, 85 th percentile 36.9mph
9/12/25 – 21/12/25	13	345	27	16,810 vehicles, 85 th percentile 36mph

High Ercall Road, Bratton, North (new location)

Date	Days there	No vehicles exceeding	Daily average	Additional Comments
8/7/25 – 20/7/25	13	3,596	278	30,750 vehicles; 85 th percentile 39.7mph
16/9/25 – 28/9/25	13	3,032	233	20,400 vehicles, 85 th percentile 39.2mph
23/12/25 – 6/1/26	15	1,890	127	23,450 vehicles, 85 th percentile 39mph